

**THE VILLAGE OF DEXTER  
VILLAGE COUNCIL MEETING  
MONDAY July 25, 2005**

**\*\*\*\*\*7:30pm\*\*\*\*\***

**Dexter Senior Center, 7720 Dexter Ann Arbor Road**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**B. ROLL CALL:** President Seta                      J. Carson                      P. Cousins                      S. Keough  
   I. Semifero                      T. Walters                      D. Fisher

**C. APPROVAL OF THE MINUTES**

1. Regular Council Meeting Minutes- July 11, 2005

**Page# 1-6**

**D. PRE-ARRANGED PARTICIPATION:**

*Pre-arranged participation will be limited to those who notify the Village office before 5 00 p m. Tuesday of the week preceding the meeting, stating name, intent and time requirements. (10-minute limit per participant)*

None

**E. APPROVAL OF AGENDA:**

**F. PUBLIC HEARINGS**

*Action on each public hearing will be taken immediately following the close of the hearing*

None

**G. NON-ARRANGED PARTICIPATION:**

*Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.*

*"This meeting is open to all members of the public under Michigan Open Meetings Act "*

**[www.villageofdexter.org](http://www.villageofdexter.org)**

**H. COMMUNICATIONS :**

- 1 Kathy Stiver's Letter 7-14-05

**Page#7-8**

**I. REPORTS:**

1. Community Development Manager- Allison Bishop

**Page#9-13**

2. Board and Commission Reports

- 1) Library Representative- Patricia Cousins

- 3 Subcommittee Reports

4. Village Manager Report

**Page#15-28**

5. President's Report

- 1) DDA Visioning Sessions

**J. CONSENT AGENDA**

*Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.*

- 1 Consideration of: Bills & Payroll in the amount of: \$123,474.53
- 2 Consideration of: Request from Peace Lutheran Church to sponsor a "Movie Under the Stars" at Monument Park on Wednesday, August 17, 2005.

**Page#29-38**

**K. OLD BUSINESS- Consideration and Discussion of:**

- 1 Consideration of: Sidewalk Ordinance
2. Discussion of: Annexation and 425 Agreements

**Page#39-44**

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**L. NEW BUSINESS- Consideration and Discussion of:**

1. Consideration of: Recommendation to renew Village membership with Washtenaw Area Transportation Study for FY 2005-2006, dues \$1,000.00

**Page#45-47**

2. Consideration of: Recommendation to renew Village membership with Michigan Municipal League for Membership period: July 1, 2005 to June 30, 2006 in the amount of \$1,373

**Page#49-52**

3. Consideration of: Recommendation to develop a Farmer's Market Operating Plan

**Page#53-62**

**M. COUNCIL COMMENTS**

**N. NON-ARRANGED PARTICIPATION**

*Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.*

**O. ADJOURNMENT:**

*"This meeting is open to all members of the public under Michigan Open Meetings Act."*

**[www.villageofdexter.org](http://www.villageofdexter.org)**

DEXTER VILLAGE COUNCIL  
REGULAR MEETING  
MONDAY July 11, 2005

AGENDA 7-25-05  
ITEM C-1

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:30 by President Seta in the Dexter Area Senior  
Located at 7720 Dexter-Ann Arbor Street in Dexter, Michigan.

**B. ROLL CALL:** President Seta      J. Carson      P. Cousins      S. Keough  
D. Fisher      J. Semifero

T. Walters (Absent)

**C. APPROVAL OF THE MINUTES**

Minutes of the Regular Council meeting of June 27, 2005

Motion Semifero, support Cousins to approve the minutes as presented.  
Ayes: Cousins, Fisher, Keough, Semifero, Carson, Seta.  
Nays: none.  
Motion carries.

Minutes of Work Session Meeting-June 27, 2005.

Motion Cousins, support Semifero to approve the minutes as presented.  
Ayes: Keough, Semifero, Carson, Fisher, Cousins, Seta.  
Nays: none  
Motion carries.

Minutes of Work Session-June 20, 2005.

Motion Keough, support Carson to approve the minutes as presented.  
Ayes: Semifero, Fisher, Carson, Cousins, Keough, Seta.  
Nays: none  
Motion carries.

**D. PRE-ARRANGED PARTICIPATION**

Tom Spiess-Traffic control Issues in Downtown Dexter

Mr. Spiess relates that the traffic control on Alpine St. And Central St. is horrible  
Also, the angle parking on Main St. creates hazardous situations that lead to traffic  
accidents.

Mr. Spiess recalls when "no u-turn and no left turn" signs applied to Main St in Dexter.  
Mr. Spies believes there should be parallel parking on Main St (remove angle parking)  
He also believes that a traffic study by a traffic engineer would be helpful.

## **E. APPROVAL OF THE AGENDA**

Motion Fisher, support Keough to approve the agenda as presented.

Ayes: Carson, Cousins, Keough, Fisher, Semifero, Seta.

Nays: none

Motion carries

## **F. PUBLIC HEARINGS**

None

## **G. NON-ARRANGED PARTICIPATION**

Bud Roberts of 8005-8011 Main St. , a property owner since 1990.

Needs help with signage for tenants.

It is difficult for tenants.

During construction of Monument building, please allow signs to indicate that tenants are still open

## **H. COMMUNICATIONS**

1. Jake Rochaviak-June 21, 2005.

## **I. REPORTS**

1. Department of Public Services-Ed Lobdell.
2. Community Development Manager- Allison Bishop
3. Board and Commission Reports

None

4. Subcommittee Reports

None

5. Village Manager Report  
No written report.

Jim Haggerty will have a report regarding dam ownership by mid August.  
Schedule a Police Services Work Session for August 8<sup>th</sup>, 6:00-7:30.

**6. President's Report**

1. Council Rules-Village Clerk will be afforded an opportunity to speak during Council Comments.

2. Scio Township-Jackson Road Discussion.  
Attending Carson,Cousins,Roberts,Hanafin.

Baker Rd. Corridor Plan ( joint meeting with Scio Township,Dexter Boards,  
and Planning Commissions) Topic, water and sewer capacity

**J. CONSENT AGENDA**

1. Consideration of: Bills & Payroll in the amount of \$138,364.08

Motion Fisher,support Semifero to approve the consent agenda as presented.

Ayes: Carson,Cousins,Fisher,Keough,Semifero, Seta.

Nays: none

Motion carries.

**K. OLD BUSINESS**

None

**L. NEW BUSINESS**

1. Discussion of : Annexation and 425 Agreements-June 20,2005 Follow-up.

William B. Beach of Miller,Canfield,Paddock and Stone provided his legal opinion  
and suggestions as to the request from Mr. Haeussler for annexation regarding the  
proposed Harvest Valley Development.

Motion Keough, support Carson that the annexation request be sent back to the petitioner to  
address the issues regarding contiguity and enclaves.

Ayes: Cousins,Fisher,Keough,Semifero,Carson, Seta.

Nays: none

Motion carries.

2. Consideration of: Recommendation to accept engineering standards.

Motion Cousins, support Fisher to accept the engineering standards as presented.

Ayes: Keough, Semifero, Carson, Fisher, Cousins, Seta.

Nays: None

Motion carries.

3. Consideration of: Resolution regarding the Dexter Crossing Plat One Drain ( Pond 2 )

Motion Semifero, support Cousins to approve the resolution identified as item L-3 agenda 7-11-05: pending acceptance by the developer of outstanding liabilities and that the master deeds are harmonious between Phase 1 and the rest of the site condo regarding maintenance of the basins.

Ayes: Semifero, Fisher, Carson, Cousins, Keough, Seta.

Nays: None

Motion carries

4. Consideration of: Recommendation to become a "Community Partner For Clean Streams" participant.

Motion Fisher, support Keough to accept the recommendation to become a "Community For Clean Streams" participant.

Ayes: Carson, Cousins, Keough, Fisher, Semifero, Seta.

Nays: None

Motion carries.

5. Consideration of: Recommendation to accept the proposal from OHM for the remaining road design and storm water investigation for Kensington Street Improvements.

Motion Semifero, support Fisher to accept the proposal from OHM for the remaining road design and storm water investigation for Kensington Street Improvements.

Ayes: Carson, Cousins, Fisher, Keough, Semifero, Seta..

Nays: None

Motion carries.

6. Consideration of: Recommendation from Planning Commission to amend the Zoning Ordinance, Article 6 -Section 6.06 landscaping Buffer Requirements.

Motion Cousins, support Carson to accept the recommendation from Planning commission to amend the Zoning Ordinance, Article 6-Section 6.06 Landscaping Buffer Requirements.

Ayes: Cousins, Fisher, Keough, Semifero, Carson, Seta.

Nays: none

Motion carries.

7. Consideration of: Recommendation from Planning Commission to amend the Zoning Ordinance, Article 7.07 Temporary signs.

Motion Semifero, support Keough to accept the recommendation from Planning Commission to amend the Zoning Ordinance, Article 7.07 Temporary Signs and institute a moratorium on the enforcement of the ban on sandwich board signs.

Ayes: Keough, Semifero

Nays: Carson, Fisher, Cousins, Seta.

Motion fails.

8 Consideration of: Recommendation from Planning Commission to amend the Zoning Ordinance, Article 7.07 Temporary Signs.

Motion Cousins, support Keough to accept the recommendation from Planning Commission to amend the Zoning Ordinance, Article 7.07 Temporary Signs.

Ayes: Semifero, Fisher, Carson, Cousins, Keough, Seta.

Nays: none

Motion carries.

Motion Semifero, support Keough to suspend rules to allow a sandwich board sign discussion.

Ayes: Carson, Keough, Semifero.

Nays: Cousins, Fisher, Seta.

Motion fails.

## M. COUNCIL COMMENTS

Keough	no
Fisher	no
Carson	CATS regarding Dexter transportation , can make contributions
Boyle	Does not understand why merchants must prove they need signs, Council should take their word for it.
Cousins	Gordon Hall discussion ongoing including financing, also with the university
Semifero	Will be absent next meeting, requests sandwich board signs discussion be added to August 8, 2005 agenda.

## N. NON-ARRANGED PARTICIPATION

Bridget Carr of 410 Cambridge

Regarding Dexter Crossing Pond Issues:

Does not agree that the pipe leading to the pond should be ok'd if it is incorrect.

Prefer wet basin, but does not want to pay for future costs associated.

Should be escrow money to cover future costs, West Nile tests, etc.



Ken Harvey of 408 Cambridge

Deadlines seem to be a problem for Mr. Bonar. How can we keep him on track?

Rebecca Carter of 418 Cambridge

May we see the new plan for the pond? Can we vote on it?

Suggests a drawing to the affected residents identifying grassy areas and water areas.

Barbara Gergely of 3236 Boulder Court

If Chelsea can see its way to trying a moratorium on the ban of sandwich board signs,

Why can't Dexter. We need to keep the Downtown viable.

#### **O. ADJOURNMENT**

Motion to adjourn at 9:57, Fisher, support Cousins.

Unanimous voice vote.

Submitted,

David F. Boyle

Clerk, Village of Dexter

AGENDA

7-25-05

7-18-05  
D.P.

ITEM

H-1

Scott & Kathy Stivers  
3470 Inverness  
Dexter, MI 48130  
July 14, 2005

Dexter Village Manager  
Dexter Village Council

Since we live next to an unused alley, we were pleased to contact the Village Manager by mail and have the opportunity to speak with the Council at a recent meeting on the subject of proposed alley abdication. Our concern related to any liability related to diseased trees or any other matter related to the long term maintenance of the alley property.

In an almost unbelievable irony a wind storm split the healthiest and possibly biggest tree in the adjacent alley. We noticed it and contacted the Village Office at 4:00 P.M. Friday heading into the 4<sup>th</sup> of July week-end.

If you want to be very very pleased with your Village administration, DPW personnel and the simple delight of living in this village you must know our experience.

We contacted the Village office immediately upon discovery of the tree because it had our neighbor's garage and shed at risk. Concurrently we contacted Carol Jones, our neighbor, at work. Within minutes the Assistant Village Manager and DPW Manager came and assessed the situation. Within an hour or two, tree professionals were on the scene securing the damaged tree so it would not fall on the Jones property. They were incapable of proceeding much beyond that due to the enormous size of the tree.

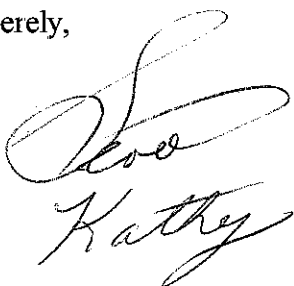
Sunday July 3<sup>rd</sup> a special bucket truck was on the scene and was equipped to top out the tree and leave a main trunk which could be handled by the original personnel. They finished cutting and thoroughly cleaning up after the July 4<sup>th</sup> Holiday.

We appreciated the response of the Village personnel and contacted the Assistant Manager again to express our thanks. We pointed out that the equipment had unavoidably torn our yard up and a little fill dirt would be helpful in filling the ruts.

Today Village DPW personnel confirmed the problem and fixed it with dirt and seed.

The professional and prompt response from all Village personnel, particularly during a holiday period was very much appreciated, and we thank them all very much.

Sincerely,



Kathy



# VILLAGE OF DEXTER – Community Development Office

8140 Main Street, Dexter, Michigan 48130-1092 Phone (734) 426-8303 ext. 113 426-5614

AGENDA

7-25-05

## Memorandum

ITEM

I - 1

To: Village Council  
Donna Dettling  
From: Allison Bishop  
Re: Report  
Date: July 11, 2005

### Parks Commission Decisions

**Officers Elected** – Per the Parks Commission Bylaws, elections were held at the July Parks commission meeting. Toni Henkemeyer will serve as Chair, Alan Green as Vice Chair and Karen Jovanelly at Secretary.

**Dexter Community Path** – The Parks Commission has decided to move forward with the installation of a modified path at Dexter Community Park. The Parks Commission wanted to leave the open field available for soccer, football, etc. and wanted make sure that the sledding hill on the south property line free from any obstructions such as a path. The path will now border the north property line and connect to Eaton Court and Orchard River Hills. A change order with the contractor is being arranged and it is the goal that the path can still be installed before the end of the summer. The Parks Commission is also hoping that the remainder of the funding available from the Community Build and the amount budgeted for the path will be able to be put towards the installation of a pavilion/gazebo at the park. Thom Phillips, Hobbs and Black, has volunteered to put together construction plans for a gazebo and Dave Hart, Clown Construction, has agreed to pull together a crew to construct the gazebo if costs permit and Council approves. There will be approximately \$5,000 remaining from the budgeted path amount and approximately \$11,000 remaining from the Community Build project. The Parks Commission prefers to have a gazebo to a pavilion to have a common theme and integration among the parks within the village. The Parks Commission also feels as though a gazebo is more aesthetically sensitive to the nearby neighborhood and that it will serve the same purpose of shelter and shade at the park. The Parks Commission will likely be presented with the information from Thom Phillips at the next meeting.

**Scio Township Parks Commission nomination** – Scio Township has established a Parks Commission for the implementation of the Greenways plan and has requested that the Village Parks Commission provide a nomination. John Coy was nominated to be the representative to Scio and Alan Green as the alternate. *liason*

**Dexter Daze Booth** – I will be hosting a Dexter Daze Booth on both Friday and Saturday of Dexter Daze to distribute informational materials on Water Quality and Village activities. On Saturday, Deanna Steffey and Toni Henkemeyer, Parks Commission, have volunteered to help.

**Zoning Board of Appeals -**  
Information included separately.

Please feel free to contact me before the meeting with any questions.

Thank you,

# **VILLAGE OF DEXTER - ZONING BOARD OF APPEALS**

8140 Main Street, Dexter, Michigan 48130-1092 Phone (734)426-8303 ext. 15 Fax (734)426-5614

## **NOTICE OF DECISION**

**TO:** Village Council  
Planning Commission

**CC:** Chelsea Land Company, 206 S. Fifth Avenue, Suite 175, Ann Arbor, MI 48104  
Donna Dettling, Village Manager

**FROM:** Allison Bishop, Community Development Manager

**DATE:** Wednesday, July 19, 2005

**RE:** ZBA Decision (Case #2005-08) Dexter Plaza  
Tax ID's HD-08-05-300-023/HD-08-08-200-001  
7010/7090 Dexter -Ann Arbor Road

In compliance with the Zoning Board of Appeals Rules of Procedure and Policy, Article III, notice of the following ZBA decisions is given to Village Council and Planning Commission:

### **Variance Request (ZBA Case #2005-08)**

On July 18, 2005, the ZBA held a public hearing and the regular meeting to review a variance request submitted by Chelsea Land Company to waive the following Sections of the Village of Dexter Zoning Ordinance:

- (A) Section 5.01A Parking Requirements states, Off Street Parking spaces shall not be permitted within a front yard or a side yard setback. The applicant proposed to develop two (2) parcels comprehensively with a shared driveway, eliminating any side yard setback. Parking numerical requirements have been met and all shared parking will be maintained as part of a reciprocal easement and shared parking agreement.
- (B) Section 15(B).06(G) Specific Sign Standards for the ARC Overlay District states that a multi-tenant ground sign for a parcel that has frontage greater than 200 feet shall be permitted to be 30 square feet at a 10 foot setback with one additional square foot of signage per additional one foot setback with a maximum size of 100 square feet. The maximum permitted height is 4.5 feet. The applicant is proposed a 108 square foot sign at a 15-foot setback. The applicant is proposing the sign height to be 14.2 feet.

### **ZBA Decision**

On July 18, 2005, the Village of Dexter Board of Zoning Appeals approved the following ordinance waivers:

#### **(A) Section 5.01A, Parking Requirements**

Based on the information provided by the applicant and the Zoning Officer at the July 18, 2005 Zoning Board of Appeals meeting the board determines that the request to waive the requirements of Section 5.01A, Parking Requirements, submitted by Chelsea Land Company to permit the applicant to construction parking in the setback and apply for a land division application to permit the parcels currently known as HD-08-05-300-023 and HD-08-08-200-001 to be split be **GRANTED**, for the property located at 7010 and 7090 Dexter Ann Arbor Road because the proposed variance **MEETS** the conditions required for the granting of a variance.

The determination was made with consideration of following per Section 24.05 of the Village of Dexter Zoning Ordinance:

1. Practical Difficulties (as stated in review)
2. Substantial Justice (as stated in review)
3. The applicant must record the Reciprocal Easement Agreement and Restrictive Covenants for both resulting parcels with the Washtenaw County Clerk and provide a stamped copy to the Village of Dexter.
4. The applicant must receive final site plan approval from the Village Council prior to the variance being effective.

The discussion focused on the applicant's proposal, compliance with the Ann Arbor Road Corridor goals and policies, and the similar situation with Dexter Crossing and Country Market directly across the street.

**(B) Section 15(B).06(G), Specific Sign Regulations in the ARC District**

The board moves to postpone the variance request until August 15, 2005 to allow the applicant to address the following items discussed at the July 18, 2005 ZBA meeting:

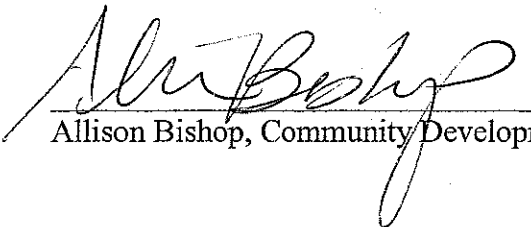
1. Consider adjusting the berm to the west, modify toe of berm at Dexter Plaza entrance
2. Make the sign shorter, all other signs in area are 6 feet maximum.
3. Reduce the size of the sign.
4. Provide picture of sign in Chelsea (day and night)
5. Provide a cross section to justify the signs proposed height.
6. Consider reducing the size of the Busch's panel
7. Show the exterior illumination.
8. Show how berm is a practical difficulty

The discussion focused on the applicant's proposal, the proposals comparison to other sign variances granted within the Ann Arbor Road Corridor, and the applicant's ability to revise and resubmit an additional request that provides more information on how the sign is impacted by the surrounding grades (berm) and landscaping. The applicant agreed to revise the request and resubmit information for the August 15, 2005 meeting.

Please feel free to contact me with any questions regarding the variance request or decision.

Thank you.

Respectfully submitted,



Allison Bishop, Community Development Manager

# VILLAGE OF DEXTER - ZONING BOARD OF APPEALS

8140 Main Street, Dexter, Michigan 48130-1092 Phone (734)426-8303 ext. 15 Fax (734)426-5614

## NOTICE OF DECISION

**TO:** Village Council  
Planning Commission

**CC:** Michigan Signs, 4101 Jackson Road, Ann Arbor, MI 48103  
Donna Dettling, Village Manager

**FROM:** Allison Bishop, Community Development Manager

**DATE:** Wednesday, July 19, 2005

**RE:** ZBA Decision (Case #2005-09) Dexter Plaza – Busch’s Grocery Store  
Tax ID’s HD-08-05-300-023/HD-08-08-200-001  
7010/7090 Dexter -Ann Arbor Road

In compliance with the Zoning Board of Appeals Rules of Procedure and Policy, Article III, notice of the following ZBA decisions is given to Village Council and Planning Commission:

### Variance Request (ZBA Case #2005-09)

On July 18, 2005, the ZBA held a public hearing and the regular meeting to review a variance request submitted by Chelsea Land Company to waive the following Sections of the Village of Dexter Zoning Ordinance:

- (A) Section 15(B) 06(G) Specific Sign Standards for the ARC Overlay District states that a single tenant commercial sign may be a maximum of one (1) square foot of signage per lineal foot of building frontage, with a maximum size of 42 square feet. The applicant has requested a variance from Section 15(B) 06(G) to permit the installation of a 163 06 square foot building sign.

### ZBA Decision

On July 18, 2005, the Village of Dexter Board of Zoning Appeals approved the following ordinance waivers:

#### (A) Section 15(B).06(G), Specific Sign Regulations in the ARC District

Based on the information provided by the applicant at the July 18, 2005 Zoning Board of Appeals meeting the board determines that the request to waive the requirements of Section 15(B) 06(G), Specific Sign Standards for the ARC District, submitted by Michigan Signs on behalf of Busch’s to permit the applicant to install a 163 square foot building sign at Busch’s be **GRANTED**, for the property located at 7010 and 7090 Dexter Ann Arbor Road because the proposed variance **MEETS** the conditions required for the granting of a variance.

The determination was made with consideration of following per Section 24.05 of the Village of Dexter Zoning Ordinance:

1. Extraordinary Circumstances, including the landscaping berm at the front of the site, the buildings setback from the road, the frontage of the store and the scale and massing of the building.
2. Substantial Justice, including the buildings setback from the roadway.

The discussion focused on the applicant's proposal, the proposals comparison to other sign variances granted within the Ann Arbor Road Corridor, and the scale and massing of the building. The applicant provided a picture showing varying sign sizes on the building to demonstrate scale. The ZBA felt as though a smaller sign did not fit well with the large building mass and scale.

Please feel free to contact me with any questions regarding the variance request or decision.

Thank you.

Respectfully submitted,



Allison Bishop, Community Development Manager



# VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Seta and Council Members

From: Donna Dettling, Village Manager

Date: July 25, 2005

Re: VM Report

AGENDA 7-25-05

ITEM I - 4

1. Annexation & 425 Discussion: Information provided at the Council meeting on July 11, 2005 is attached to my report. A follow-up letter to Mr. Haeussler per Council requirement that his request for annexation be free of enclaves is included. A subsequent discussion with Mr. Haeussler, revealed he would submit by August 2<sup>nd</sup> a new request for annexation to be included in the August 8<sup>th</sup> Council packet
2. In your packet is an update from Brad Smith regarding the Blackhawk Development Corporation v Village of Dexter, Supreme Court Opinion.
3. In your packet is a copy of the Main Street Bridge Feasibility Study (DRAFT).
4. Update on Traffic Control Order Request for "No U-Turn" on Main Street. Included with my report is feedback from Jim Valenta, Village Traffic Engineer and Sergeant Filipiak regarding the placement of "No U-Turn" signs in the downtown/Main Street area. I do not recommend based on this input that we post "No U-Turn" signs
5. Update on Police Services. I attended two of the three meetings held by Mr. Guenzel to explain the 2006, 2007, 2008 and 2009 Police Services contract options. John Hanifan will attend the meeting on Tuesday, July 26<sup>th</sup>. The ultimate option(s) and the cost to each of the contracting municipal entities continues to evolve. We may not have the County's 2006 Police Services offering before our Police Services Work Session scheduled prior to our next meeting August 8, 2005 from 6:00 to 7:00. However, I will have more information regarding a Dexter Police Department start-up plan for Council to review.



## VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

### Village Council

Jim Seta  
*President*

Joe Semifero  
*President Pro-Tem*

Jim Carson  
*Councilperson*

Paul Cousins  
*Councilperson*

Donna Fisher  
*Councilperson*

Shawn Keough  
*Councilperson*

Terry Walters  
*Councilperson*

David Boyle  
*Clerk*

### Administration

Donna Dettling  
*Manager*

Marie Sherry  
*Treasurer/Finance  
Director*

John Hanifan  
*Assistant Manager*

Ed Lobdell  
*Public Services  
Superintendent*

Allison Bishop  
*Community  
Development  
Manager*

THE VILLAGE OF  
DEXTER IS AN EQUAL  
OPPORTUNITY  
PROVIDER AND  
EMPLOYER

www.  
villageofdexter.org

July 12, 2005

Jim Haeussler  
Peter's Building Company  
172 S. Industrial Drive  
P.O. Box 577  
Saline, MI 48176

Re: Annexation Request Dated May 17, 2005

Dear Mr. Haeussler:

At the regular Village Council meeting on July 11, 2005, Village Council made a motion authorizing me to respond to your request for annexation dated May 17, 2005 with the following:

"Require that the petition received from the developer be free of enclaves".

Please contact me, if you have questions regarding this response.

Respectfully,

  
Donna Dettling  
Village Manager

# VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)

Phone (734)426-8303

Fax (734)426-5614

To: ANNEXATION/425 FILE  
From: Donna Dettling, Village Manager  
Date: July 11, 2005  
Re: Annexation and 425 Agreements  
Work Session June 20, 2005

Council Work Session on Annexation and 425 Agreements June 20, 2005. Below are questions or general statements from the work session discussion as well as follow-up information or additional research in **bold or attached with the question number referenced.**

- 1.) Study Village operation cost if Harvest Valley were annexed or 425'ed into the Village; forecast additional General Fund operational costs.

**Attached is a simple mathematical calculation with assumptions used to forecast additional General Fund operational cost. The calculations before you give us a place to start the discussion of cost compared to revenue generated from this development.**

- 2.) Sewer and Water District outside Village Corporation Limit could be included as part of a 425 Agreement. This could be included as one of the conditions in the cooperative development agreement between Scio Township and the Village. Creative Solutions one of Scio Twp largest employers has approached the Village and Scio for sewer service.

- 3.) Determine Straight Annexation Eligibility?

**Bill Beach has been asked to render a professional opinion concerning the eligibility for straight annexation of the Harvest Valley Site. I will secure the cost for rendering this opinion and get authorization from Mr. Haeussler to pay for it. Mr. Beach's professional opinion is attached.**

- 4.) Concern about traffic impact from HV Development Baker Road is already at design capacity Make improvements to Baker Road to handle current and 2030 capacity projections

**The Developer will be responsible for bringing Baker Road to a design capacity to accommodate the traffic from this development. A traffic impact study has not been completed, however that would be a requirement the Developer will have to complete prior to submitting any road improvement engineering designs.**

- 5.) Desire to see a Market Study Concern stated as potential opportunity for HV to enhance downtown, or potential dangers of this development to be detrimental to the Village Central Business District. Developer must provide details on how HV would not compete with Downtown, and outline specific benefits this development will bring to Village and Scio. Bullet points that list all pros and cons. How can the Developer assure his development plan will enhance the economic viability of the CBD?

**Developer must answer this question.**

- 6.) Concern about phasing development to allow School and Village services to keep up with development. Other phasing concerns with infrastructure: phasing road improvements and phasing water and sewer infrastructure improvements. The specific question here appears to be what would the construction timeline look like?

**Developer must answer this question.**

- 7.) What do we believe will happen to the Sloan Farm if the Village says NO to Harvest Valley? What are the alternative development opportunities if the Sloan Farm stays in Scio Twp?

**Developer must answer this question.**

- 8.) Water and Sewer Issues- What is the process for improving our Water and Sewer Systems without placing a financial burden on current Utility users? Looking for a guarantee that current user will not have to pay for the facility improvements to increase capacity on the system.

**Village of Dexter would be required to Bond for the Utility Improvements necessary to provide the water and sewer capacity for this development. The Developer would pay for the engineering analysis needed to determine the construction cost of the Utility Improvements. The village would bid and manage the construction contract. All costs associated with improvements would be included in the Bond Issue with a Special Assessment District created to guarantee annual bond payments. A Special Assessment or "Lien" on each parcel in the development would be established, which is the amount needed to make the annual Bond payment. Additional analysis using the Village's Financial Model going out 10 years could be used to help us understand the impact adding users to the system will have on our overall water and sewer rates. This analysis would also include the tap fees generated from this development and the financial impact this would have on the Village's Water and Sewer "Debt Fund" and "Repair and Improve Fund". I would prefer Council direction to initiate this analysis using the Village's Financial Model.**

- 9.) The Big Box issue. Concern similar to the Market Study in item #5. The desire is that the HV development will not compete with the Downtown, and that HV will not have "Big Box Retailers". How can the Village control uses in HV that will not compete with Downtown?

**Village has no control over Scio Twp bringing Big Boxes to Jackson Road. However, the Developer of HV has pledged that no big boxes would be part of this development.**

- 10.) Character of the Village concern, how does Harvest Valley enhance the Village's sense of place and quaint character? Can Village have input into alternative development scenarios? Will developer make in kind contribution?

**Developer needs to clarify how he plans to enhance the character and quaintness of the Village. Specify what kinds of contributions could be made.**

- 11.) Request information about tap fees. Approximate number of REU's for the development is between 972 to 1,200.

**At \$8,000 per REU and using the potential for an additional 1,200 REU's, the Village would receive during the development of this project \$9,600,000. Half is put aside for debt and half is put into a fund for future "Repair and Replacement" Improvements to the Water and Sewer System.**

- 12.) Statement of growth in terms of current roof tops at 1,400 and the potential to add 800 more rooftops for a 57% increase in residential units.

**Growth in terms of acreage: Current 1,116 proposed increase 408 for a 36% increase in physical size.**

**Growth in terms of population: Current population 3,393 increase 1,864 (807 homes times 2.31) for a 54% increase in population.**

- 13.) Is the HV project feasible with on-site septic? YES per Jim Haeussler, however he stated he does not want to isolate this development from the Village, but wants to enhance the Village.

- 14 ) Desire to hear from Dexter Community Schools on the proposed HV Development as well as Planning Commission, Parks Commission, Washtenaw County Sheriff Department, Dexter Area Fire Department, Department of Public Services, Washtenaw County Road Commission, Washtenaw County Planning Board, and the Dexter Downtown Development Association. It was also suggested that an impartial professional could be asked to do a cost of development presentation
- 15 )Concerns about the method to receive information; should it be formal reports, public hearings, other?
- 16.) Can a development agreement with Mr. Haeussler include a requirement that he develop commercial and retail areas in the Downtown?
- 17 ) Concern that Mr. Haeussler has not met with Scio Twp to educate and include them in this proposal. Why hasn't the Village met with Scio Twp yet?
- 18 ) Concern that developer listen to people and make changes to the plan.

# FORECAST OF ADDITIONAL GENERAL FUND OPERATIONAL COSTS VS REVENUE

Information assumes project is built out and represents today's dollars.

Projected Revenue

\$1,521,611

## Current Expenses by Department

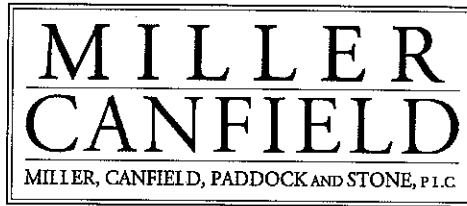
FY 05/06

Item #1

Council	Fixed Cost
Village Manager-UB portion only	\$60,000
Elections	Fixed Cost
Finance	Fixed Cost
Attorney	Fixed Cost
Village Clerk	Fixed Cost
Village Treasurer	\$88,846
Bldg & Grounds	\$58,000
Tree Program	\$60,300
Law Enforcement	\$327,700
Fire Department	\$328,500
Planning Department	\$124,800
ZBA	Fixed Cost
Dept. Public Works	\$196,200
Downtown Public Works	Fixed Cost
Engineering	Fixed Cost
Street Lighting	\$52,500
Solid Waste	Fees cover Exp.
Parks	\$51,170
	<u>\$1,348,016</u>

Assumes relationship between cost to serve current area in acres, households, and population.				Current	Proposed	As % Inc.
	Current Uses	Proposed HV Uses	Total Acres	1,116	408	36%
Residential	43%	45%	Households	1,400	800	57%
Retail, Office, Industrial	16%	27%	Population	3,393	1,864	54%
Public Vacant, Utilities, Other	41%	28%				
	<u>100%</u>	<u>100%</u>				
COST PER ACRE TO PROVIDE SERVICES LISTED:				\$1,208	\$492,823	
COST PER HOUSEHOLD TO PROVIDE SERVICES LISTED:				\$963	\$770,295	
COST PER RESIDENT TO PROVIDE SERVICES LISTED:				\$397	\$740,555	
AVERAGED ANNUAL COSTS TO PROVIDE SERVICES LISTED TO HV WHEN BUILT OUT					\$667,891	
NET ANNUAL REVENUE GAIN TO VILLAGE WHEN PROJECT IS BUILT OUT IN TODAY'S DOLLARS					\$853,720	

Founded in 1852  
by Sidney Davy Miller



MICHIGAN: Ann Arbor  
Detroit • Grand Rapids  
Howell • Kalamazoo  
Lansing • Monroe • Troy

New York, NY  
Pensacola, FL  
Washington, DC

CANADA: Windsor, ON

POLAND: Gdynia  
Katowice • Warsaw

WILLIAM B. BEACH  
TEL: (313) 496-7617  
FAX: (313) 496-8450  
E-MAIL: beach@millercanfield.com

150 West Jefferson, Suite 2500  
Detroit, Michigan 48226  
TEL: (313) 963-6420  
FAX: (313) 496-7500  
[www.millercanfield.com](http://www.millercanfield.com)

**Via E-Mail**

Mrs. Donna Dettling  
Village Manager  
8140 Main Street  
Dexter, MI 48130-1092

**Given to Council July 11, 2005**

#3

**Re: Eligibility of Harvest Valley Request for Annexation**

Dear Mrs. Dettling:

You have requested an opinion from me regarding the question of whether the property contained in the petition from the owners of the proposed Harvest Valley Development is properly eligible to be considered by the Village Council for annexation purposes.

The cause for concern arises from the application of the common law rules to annexation of property in Michigan (contiguity, reasonable proportionate touching of boundaries and the rule against creating enclaves of township property). Harvest Valley Development ("H.V.") is adjacent to and contiguous to the boundary of the Village of Dexter. The length of the contiguous property line is reasonably related to the amount of property considered for annexation. The petition, however, creates two enclaves of township property along Baker Road which would remain in the township. It also would cut off the "Mast Property" (the high school) and the area, for lack of a better name, the "Webber Drive Property" from the rest of the township. The Mast property is under a 425 Agreement which returns the property to the township at its termination. The Webber Drive property is currently located in the township. The existence of these enclaves would violate the common law rule against creating enclaves of township property within another municipality's boundary. At first blush, therefore, the petition would appear to be defective as submitted and should be rejected by the Village Council.

The Village should be aware that contiguity rule was created by the courts. There is no statute limiting annexation to contiguous property. The "common law" of contiguity has been also been created to address annexations under the Home Rule Cities Act. Every

Mrs. Donna Dettling

-2-

July 12, 2005

one of the cases discussing the rule dealt with home rule cities. There are no contiguity cases dealing with annexation by general law villages. The above analysis in paragraph two is therefore an assumption on my part that a court would apply the home rule city, common law rule of contiguity to general law villages. Courts have been known to disregard the best educated assumptions, so there is no guaranty that the courts will act as anticipated

Now, if H.V. had submitted the petition to the State Boundary Commission (the "SBC"), the SBC would either have rejected the petition based on the "no enclave" rule or they would have absorbed the enclaves into the whole of the petition on their own and processed all of the property, including the enclaves, for annexation. Since the county commission is acting as the SBC, with respect to general law village annexation, they would make the determination of "whether the prayer contained in the petition or any part thereof shall be granted, and they shall make an order of such determination...." In making such determination, the county commissioners would determine if the petition were legally sufficient or not because of the enclaves and then deny or grant all or part of the petition based on its determination. I am sharing this thought with the Village, because this thought process could be taken by the Village Council in its consideration to submit the H.V. petition to the county. Let the county make the determination of legal sufficiency. If the Village preferred not to pass the buck to the County, it could not pass that decision on to the county and make the decision of whether the petition has to include the enclaves or not by itself and either (1) require the developer to amend its petition to include the enclaves as part of the petition before the Village or, (2) decide that the Village, on its own, should amend the petition to remove the enclaves and add the property to the Village petition to the county.

Someone might say that the Section 74.6 of the General Law Village Act does not give the explicit authority to determine legal sufficiency of the petition to the County Commission as it does in the Home Rule Village Act. That is true. But the county, by implication, would have to have those powers to make sure the property description is correct and that the petition complies with act under a general law village anyway.

There is no help in the statute on how to proceed. There is no court case which has decided the appropriate and legal way to act in this situation. The Village should decide whether to (1) require the petition received from the developer to be free of enclaves, (2) forward the petition as received to the County and let that issue be decided by the county, or (3) take the matter in their own hands and include the property in the Village's own petition. Choice number two passes the question on to the county. However, it opens the Village's action to potential debate in the press. Choice number one would be the least



MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Mrs. Donna Dettling

-3-

July 12, 2005

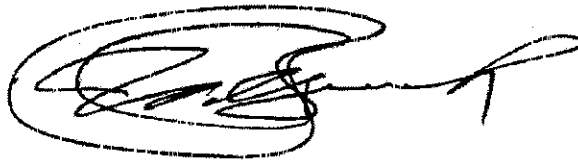
likely to be litigated. Choice number three would be the most risky, pushing the interpretation of the statute to the edge of a very grey area of the law.

There is a choice number four. The township has taken the position that they have drawn the line in the sand in 1981 and that no more annexations would be permitted by the terms of that document. But then, in 1995, the township moved the line in the sand and allowed an expansion of property eligible to be annexed. What is to say the township would not move the line again? Even though the new township officials ran on a no H.V. platform, times change. The property covered by 1981 "Annexation Policy" has not been annexed. It could be in 2007. There may be employers in the Township looking to expand their businesses and need water and sewer. Those could be important trump cards to use in negotiating a conditional annexation or conditional transfer of property under Act 425.

I am available to discuss these options further with you should you chose to pursue this matter any further.

Very truly yours,

MILLER, CANFIELD, PADDOCK AND STONE, p l.c.

A handwritten signature in black ink, appearing to read "William B. Beach", enclosed within a large, loopy oval shape.

By: \_\_\_\_\_  
William B. Beach

WBB/mb

**Donna Dettling**

---

**From:** Jim Valenta [JJV@MIDWESTERNCONSULTING.COM]  
**Sent:** Wednesday, July 13, 2005 8:05 AM  
**To:** ddetting@villageofdexter.org  
**Subject:** RE: TCO Question

Donna:

Are U-turns creating hazards in the downtown area? If they have resulted in crashes, and these crashes are likely to be eliminated by prohibiting U-turns, then TCO's would be needed. If there are few U-turn crashes, then I would question whether the village needs more sign clutter. Every intersection would need to be posted with a sign in each direction, and there are already many signs in place. Too many signs result in motorists ignoring all of them.

Prior to the street scape project Main Street was 4-lanes wide: not wide enough for a vehicle to perform a U-turn. Now that Main Street is 3-lanes wide, it is even harder for vehicles to actually turn around. I usually u-turn when I am pulling into a parking place on Main Street that is on the left side of my approach. A u-turn prohibition would make this movement illegal. Is the village prepared to enforce the prohibition?

Jim

---

**From:** Donna Dettling [mailto:ddetling@villageofdexter.org]  
**Sent:** Tuesday, July 12, 2005 1:59 PM  
**To:** Jim Valenta  
**Subject:** TCO Question

Jim,  
I need input on posting "No U Turns" in the Central Business District? The downtown was posted that way prior to the Streetscape improvements. What do we need to do to get it posted again, and do we want to post it "No U Turns"?

Thanks

Donna Dettling  
Village Manager  
8140 Main Street  
Dexter, MI 48130  
Ph# 734-426-8303 X11  
Fax# 734-426-5614

**Donna Dettling**

---

**From:** Brian Filipiak (Sheriff Deputy) [filipiab@ewashtenaw.org]  
**Sent:** Friday, July 15, 2005 9:01 AM  
**To:** ddettling@villageofdexter.org  
**Subject:** RE: U-Turns Downtown

Hi Donna: With out pulling all the crash reports and looking at the sketches.

I truly do not believe putting signs up will solve anything.

Do you have any free time today for me to stop over a visit? We discuss this further.

---

**From:** Donna Dettling [mailto:ddettling@villageofdexter.org]  
**Sent:** Wednesday, July 13, 2005 9:53 AM  
**To:** Brian Filipiak (Sheriff Deputy)  
**Subject:** U-Turns Downtown

Brian,  
Is there a way to tell how many of the crashes in the Downtown were caused by people making U-Turns?? Tom Speiss has asked Council to place "No U-Turn" signs in the downtown. I am working with the Village's Traffic Engineer on a Traffic Control Order. However, he needs to know if are truly eliminating crashes by prohibiting U-turns. Your thoughts on this??

Thanks,

Donna Dettling  
Village Manager  
8140 Main Street  
Dexter, MI 48130  
Ph# 734-426-8303 X11  
Fax# 734-426-5614

7/15/2005

# Dexter Village

## Crash Data January 2005--May 2005

**Codes:** RE=Rear End A=Angle HO=Head On S=Single Vehicle SS=Sideswipe

Street #1	Street #2	# of Cars	Parking Related	Intersection Related	Injuries	Code
Ann Arbor	Carrington	1				S
Ann Arbor	Carrington	1				S
Ann Arbor	Dan Hoey	2	X			A
Ann Arbor	Dan Hoey	2		X		RE
Ann Arbor	Dan Hoey	2		X		RE
Ann Arbor	Dan Hoey	1				S
Ann Arbor	Edison	2		X	1	A
Ann Arbor	Edison	2		X	1	RE
Ann Arbor	Edison	2		X		HO
Ann Arbor	Edison	2		X		SS
Ann Arbor	Kensington	2	X			A
Ann Arbor	Meadowview	2				A
Ann Arbor	Meadowview	2	X			SS
Baker	Hudson	1				S
Baker	Hudson	2		X		A
Broad	Grand	2	X			A
Dan Hoey	Bishop	2		X		A
Dan Hoey	Lakeview	2		X		A
Eastridge	Webster	2		X		A
Fifth	Broad	2		X		A
Fifth	Broad	1		X		S
Fourth	Dover	2	X			A
Fourth	Inverness	2		X		SS
Fourth	Hudson	2		X		A
Hudson	Grand	2		X		A
Main	Alpine	2	X			A
Main	Alpine	2	X			A

**Codes:** RE=Rear End A=Angle HO=Head On S=Single Vehicle SS=Sideswipe

Street #1	Street #2	# of Cars	Parking Related	Intersection Related	Injuries	Code
Main	Baker	2				RE
Main	Baker	2		X		SS
Main	Broad	2	X			A
Main	Broad	2	X			A
Main	Broad	2	X			A
Main	Broad	2	X			A
Main	Broad	2	X			A
Main	Broad	2	X			A
Main	Broad	2	X			A
Main	Broad	2	X			SS
Main	Broad	2	X			A
Main	Central	2				RE
Main	Central	2		X		A
Main	Edison	2		X	1	A
Main	Jeffords	2			1	RE
Main	Jeffords	2	X			A
Meadowview	Eaton	2				RE
Noble	Quakenbush	2	X			A

AGENDA 7-25-05

ITEM J-1

25-Jul-05

# SUMMARY OF BILLS AND PAYROLL

Payroll Check Register	07/20/05	\$30,711.53	Bi-weekly payroll processing
		\$30,711.53	GROSS PAYROLL TOTAL
Account Payable Check Register	07/26/05	\$92,763.00	ACCOUNTS PAYABLE TOTAL NEXT BILLS AND PAYROLL
		\$123,474.53	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS

Summary Items from Bills & Payroll	Amount	Comments
------------------------------------	--------	----------

**ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS**  
**DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED**

*"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."*

## VENDOR APPROVAL SUMMARY REPORT

Date: 07/20/2005

Time: 1:20pm

Page: 1

Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ACCIDENT FUND COMPANY	ACCIDENT F	INSTALLMENT 10 OF 11 <b>WC</b>	2,136.00	0.00
ALEXANDER CHEMICAL CORPORATION	ALEXANDER	55 GAL BISULFITE	1,108.25	0.00
BISBEE INFRARED	BISBEE	INSPECTION AT WWTP	270.00	0.00
BLUE CARE NETWORK OF MICHIGAN	BLUE CARE	COVERAAGE 8-1-05 TO 8-31-05 <b>includes dental</b>	16,910.64	0.00
BOULLION SALES	BOULLION	OIL FILTER	11.07	0.00
CARPENIER HARDWARE & LUMBER	CARPENIER	CREDIT	40.94	0.00
CHAMPION WATER TREATMENT	CHAMPION W	VILLAGE OFFICE BOILED WATER	20.00	0.00
CINTAS CORPORATION	CINTAS	WASTE WATER TREATMENT PLANT	118.52	0.00
COMCAST	COMCAST	INTERNET SERVICE <b>JULY</b>	95.00	0.00
CORRIGAN OIL COMPANY	CORRIGAN O	CREDIT	1,211.40	0.00
DEXTER MILL	DEX MILL	CONTRACTORS MIX, SUNNY LAWN	174.49	0.00
DIUBLE EQUIPMENT INCORPORATED	DIUBLE EQU	FILTERS	53.80	0.00
DTE ENERGY	DET EDISON	3219 953 0008 4	54.58	0.00
DTE ENERGY-STREET LIGHTING	DTE ENERGY	TRAFFIC LIGHTS ITEM # 12529	4,048.29	0.00
ETNA SUPPLY CO	EINA SUPPL	SENSUS METER READING SUPPLIES	4,080.00	0.00
GADALETO, RAMSBY & ASSOCIATES	FORT DEARB	BILLING PERIOD 08/01/05-09/01/	300.00	0.00
GRISSOM JANITORIAL	GRISSOM	CLEANING SERVICE FOR JUNE 2005	320.00	0.00
HERITAGE NEWSPAPERS	HERITAGE N	WATER QUALITY REPORT/ UTILITY	288.00	0.00
JOHN'S SANITATION	JOHNS SAN	DEXTER PARK	160.00	0.00
KLAPPERICH WELDING	KLAPPERICH	CUT OFF BALL HITCH	30.00	0.00
LANIER WORLDWIDE, INC.	LANIER	METER USAGE BILLING	326.16	0.00
LESSORS WELDING SUPPLY	LESSORS	COMPRESSED OXYGEN	34.19	0.00
MADISON ELECTRIC	MADISON EL	FUSES	133.50	0.00
MIDWESTERN CONSULTING	MIDWEST	SINGLE SUBSCRIPTION	175.00	0.00
NATURE SERVICES, INC.	NATURE	STORM DAMAGE AT 3740 INVERNESS	2,652.50	0.00
NEXTEL COMMUNICATIONS	NEXTEL COM	CELLULAR SERVICE 06/7-07/06/05	534.88	0.00
POSTMASTER	US POSTAL	POSTAGE METER	550.00	0.00
PREIN & NEWHOF	PREIN	DAM REMOVAL STUDY	2,455.00	0.00
PROVIDE NET	PROVIDE NE	INTERNET SERVICE	358.80	0.00
RADTKE TRUCKING, LLC	ROY R	TOP SOIL	225.00	0.00
RONALD A. MEYER ELECTRIC, INC	RON MEYER	EMERGENCY SIREN	162.00	0.00
SBC	SBC	CAMBRIDGE PUMP STATION	30.61	0.00
SPEARS FIRE & SAFETY SERVICES	SPEARS FIR	WORK ORDER # 363159	165.50	0.00
STAPLES BUSINESS ADVANTAGE	STAPLES OF	OFFICE SUPPLIES	294.41	0.00
TRUEGREEN CHEMLAWN	TRUE GREEN	GRUB PREVENTITIVE	250.00	0.00
VARNUM, RIDDERING, SCHMIDT	VARNUM, RI	JULY LEGAL SERVICE <b>N DOES PERMIT</b>	527.64	0.00
WASTE MANAGEMENT	WASTE MANA	JULY RESIDENTIAL SERVICE 2004	47,769.33	0.00
YANKEE ENVIRONMENTAL	YANKEE	STORM DRAINS	4,687.50	0.00
Grand Total:			92,763.00	0.00

## INVOICE APPROVAL LISI BY FUND

Date: 07/20/2005

Time: 1:43pm

Page: 1

Village of Dexter

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: General Fund							
Dept: Village Council							
101-101 000-727 000	Office Sup		STAPLES BUSINESS ADVANTAGE	0		07/19/2005	-54 13
			OFFICE SUPPLIES		8003237971		
101-101 000-727 000	Office Sup		STAPLES BUSINESS ADVANTAGE	0		07/19/2005	169 18
			OFFICE SUPPLIES		X8003237971		
101-101 000-727 000	Office Sup		STAPLES BUSINESS ADVANTAGE	0		07/19/2005	92 14
			OFFICE SUPPLIES				
101-101 000-727 000	Office Sup		STAPLES BUSINESS ADVANTAGE	0		07/19/2005	87 22
			OFFICE SUPPLIES				
101-101 000-802 000	Profession		PREIN & NEWHOF	0		07/19/2005	2,455 00
			DAM REMOVAL STUDY		63809		
Total Village Council							2,749 41
Dept: Village Manager							
101-172 000-721 000	Health & I		BLUE CARE NETWORK OF MICHIGAN	0		07/19/2005	989 76
			COVERAAGE 8-1-05 TO 8-31-05		051890001944		
101-172 000-721 000	Health & I		GADALETO, RAMSBY & ASSOCIATES	0		07/19/2005	50 00
			BILLING PERIOD 08/01/05-09/01/		MO5128-0001		
Total Village Manager							1,039 76
Dept: Village Treasurer							
101-253 000-721 000	Health & L		BLUE CARE NETWORK OF MICHIGAN	0		07/19/2005	1,134 50
			COVERAAGE 8-1-05 TO 8-31-05		051890001944		
101-253 000-721 000	Health & L		GADALETO, RAMSBY & ASSOCIATES	0		07/19/2005	12 50
			BILLING PERIOD 08/01/05-09/01/		MO5128-0001		
Total Village Treasurer							1,147 00
Dept: Buildings & Grounds							
101-265 000-728 000	Postage		POSTMASIER	0		07/19/2005	150 00
			FIRST CLASS PRESORT MAILING FE				
101-265 000-728 000	Postage		POSTMASTER	0		07/19/2005	200 00
			POSTAGE MEIER		07/19/05		
101-265 000-920 000	Utilities		COMCAST	0		07/19/2005	95 00
			INTERNEI SERVICE		8468888		
101-265 000-920 001	Telephones		NEXTEL COMMUNICATIONS	0		07/19/2005	157 30
			CELLULAR SERVICE 06/7-07/06/05		593543512		
101-265 000-935 000	Bldg Maint		CINTAS CORPORATION	0		07/19/2005	33 85
			VILLAGE OFFICE SERVICE		300666164		
101-265 000-935 000	Bldg Maint		RONALD A. MEYER ELECTRIC, INC.	0		07/19/2005	162 00
			EMERGENCY SIREN		8896		
101-265 000-935 001	Office Cle		GRISSOM JANITORIAL	0		07/19/2005	320 00
			CLEANING SERVICE FOR JUNE 2005		119		
101-265 000-936 000	Equip Serv		LANIER WORLDWIDE, INC.	0		07/19/2005	326 16
			METER USAGE BILLING		82375949		
101-265 000-937 000	Equip Main		SPEARS FIRE & SAFETY SERVICES	0		07/19/2005	165 50
			WORK ORDER # 363159		592443		
101-265 000-955 000	Miscellaneous		CHAMPION WATER TREATMENT	0		07/19/2005	12 00
			VILLAGE OFFICE BOTTLED WATER				
Total Buildings & Grounds							1,621 81
Dept: Village Tree Program							
101-285 000-803 000	Contracted		NATURE SERVICES, INC.	0		07/19/2005	2,652 50
			STORM DAMAGE AT 3740 INVERNESS		1658		
Total Village Tree Program							2,652 50
Dept: Law Enforcement							
101-301 000-935 000	Bldg Maint		CINTAS CORPORATION	0		07/19/2005	21 20
			POICE SERVICE		300666154		
Total Law Enforcement							21 20
Dept: Fire Department							
101-336 000-721 000	Health & L		BLUE CARE NETWORK OF MICHIGAN	0		07/19/2005	5,113 54
			COVERAAGE 8-1-05 TO 8-31-05		051890001944		
101-336 000-721 000	Health & L		GADALETO, RAMSBY & ASSOCIATES	0		07/19/2005	100 00
			BILLING PERIOD 08/01/05-09/01/		MO5128-0001		
Total Fire Department							5,213 54
Dept: Planning Department							
101-400 000-721 000	Health & I		BLUE CARE NETWORK OF MICHIGAN	0		07/19/2005	989 76
			COVERAAGE 8-1-05 TO 8-31-05		051890001944		



## INVOICE APPROVAL LIST BY FUND

Date: 07/20/2005

Time: 1:43pm

Page: 2

Village of Dexter

Fund	GL Number	Vendor Name	Check	Invoice	Due	Amount
Department	Abbrev	Invoice Description	Number	Number	Date	
Account						
Fund: General Fund						
Dept: Planning Department						
101-400 000-721 000	Health & I	GADALETO, RAMSBY & ASSOCIATES	0		07/19/2005	12.50
		BILLING PERIOD 08/01/05-09/01/		MO5128-0001		
101-400 000-958 000	Membership	MIDWESTERN CONSULTING	0		07/19/2005	175.00
		SINGLE SUBSCRIPTION		11/05-10/06		
Total Planning Department						1,177.26
Dept: Department of Public Works						
101-441 000-721 000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		07/19/2005	485.77
		COVERAGE 8-1-05 TO 8-31-05		051890001944		
101-441 000-721 000	Health & I	GADALETO, RAMSBY & ASSOCIATES	0		07/19/2005	15.50
		BILLING PERIOD 08/01/05-09/01/		MO5128-0001		
101-441 000-740 000	Operating	BOULLION SALES	0		07/19/2005	11.07
		OIL FILTER		131663		
101-441 000-740 000	Operating	LESSORS WELDING SUPPLY	0		07/19/2005	34.19
		COMPRESSED OXYGEN		422940		
101-441 000-740 000	Operating	CHAMPION WATER TREATMENT	0		07/19/2005	8.00
		DPW BOTTLED WATER		27936		
101-441 000-751 000	Gasoline &	CORRIGAN OIL COMPANY	0		07/19/2005	758.39
		LOW SULFUR DIESEL		682488		
101-441 000-751 000	Gasoline &	CORRIGAN OIL COMPANY	0		07/19/2005	-124.42
		CREDIT		0052505		
101-441 000-920 001	Telephones	NEXTEL COMMUNICATIONS	0		07/19/2005	157.30
		CELLULAR SERVICE 06/7-07/06/05		593543512		
101-441 000-937 000	Equip Main	KLAPPERICH WELDING	0		07/19/2005	30.00
		CUT OFF BALL HITCH		006999		
101-441 000-939 000	Vehicle Ma	DIUBLE EQUIPMENT INCORPORATED	0		07/19/2005	53.80
		FILTERS		18700		
Total Department of Public Works						1,429.60
Dept: Downtown Public Works						
101-442 000-731 000	Landscape	DEXTER MILL	0		07/19/2005	20.99
		ROUND UP, PLANT MISC		I28800		
Total Downtown Public Works						20.99
Dept: Municipal Street Lights						
101-448 000-920 003	St Lights	DTE ENERGY-STREET LIGHTING	0		07/19/2005	2,190.61
		STREETLIGHTS		2721375	ITEM #12526	
101-448 000-920 003	St Lights	DTE ENERGY-STREET LIGHTING	0		07/19/2005	1,613.23
		STREETLIGHTING ITEM #12528		2721094		
101-448 000-920 003	St Lights	DTE ENERGY-STREET LIGHTING	0		07/19/2005	244.45
		TRAFFIC LIGHTS ITEM # 12529		2721524		
Total Municipal Street Lights						4,048.29
Dept: Solid Waste						
101-528 000-740 000	Operating	DEXTER MILL	0		07/19/2005	144.50
		CONTRACTORS MIX, SUNNY LAWN				
101-528 000-805 000	Solid Waste	WASTE MANAGEMENT	0		07/19/2005	15,191.88
		JUNE RESIDENTIAL SERVICE		1299479		
101-528 000-805 000	Solid Waste	WASTE MANAGEMENT	0		07/19/2005	18,205.88
		JUNE COMMERCIAL SERVICE		1183002		
101-528 000-805 000	Solid Waste	WASTE MANAGEMENT	0		07/19/2005	14,371.57
		JULY RESIDENTIAL SERVICE 2004		1203398		
Total Solid Waste						47,913.83
Dept: Parks & Recreation						
101-751 000-721 000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		07/19/2005	78.35
		COVERAGE 8-1-05 TO 8-31-05		051890001944		
101-751 000-721 000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0		07/19/2005	2.50
		BILLING PERIOD 08/01/05-09/01/		MO5128-0001		
101-751 000-731 000	Landscape	DEXTER MILL	0		07/19/2005	9.00
		CYPRESS MULCH		I26935		
101-751 000-944 000	Portable T	JOHN'S SANITATION	0		07/19/2005	160.00
		DEXTER PARK		17261		
Total Parks & Recreation						249.85
Dept: Insurance & Bonds						
101-851 000-721 001	Retiree He	BLUE CARE NETWORK OF MICHIGAN	0		07/19/2005	1,683.90
		COVERAGE 8-1-05 TO 8-31-05		051890001944		
101-851 000-910 000	Work Comp	ACCIDENT FUND COMPANY	0		07/19/2005	1,077.60
		INSTALLMENT 10 OF 11		4308854		

## INVOICE APPROVAL LIST BY FUND

Date: 07/20/2005

Time: 1:43pm

Page: 3

Village of Dexter

Fund

Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
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Fund: General Fund  
Dept: Insurance & Bonds

Total Insurance & Bonds	2,761.50
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Fund Total	12,046.54
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Fund: Major Streets Fund  
Dept: Routine Maintenance

202-463.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 8-1-05 TO 8-31-05	0	051890001944	07/19/2005	407.42
202-463.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 08/01/05-09/01/	0	M05128-0001	07/19/2005	13.00
202-463.000-740.000	Operating	RADTKE TRUCKING, LLC TOP SOIL	0	07/14/05	07/19/2005	225.00
202-463.000-802.000	Profession	YANKEE ENVIRONMENTAL STORM DRAINS	0	1287	07/19/2005	562.50
202-463.000-910.000	Work Comp	ACCIDENT FUND COMPANY INSTALLMENT 10 OF 11	0	4308854	07/19/2005	98.26

Total Routine Maintenance	1,306.18
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Dept: Traffic Services

202-474.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 8-1-05 TO 8-31-05	0	051890001944	07/19/2005	125.36
202-474.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 08/01/05-09/01/	0	M05128-0001	07/19/2005	4.00
202-474.000-910.000	Work Comp	ACCIDENT FUND COMPANY INSTALLMENT 10 OF 11	0	4308854	07/19/2005	34.18

Total Traffic Services	163.54
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Dept: Winter Maintenance

202-478.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 8-1-05 TO 8-31-05	0	051890001944	07/19/2005	250.72
202-478.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 08/01/05-09/01/	0	M05128-0001	07/19/2005	8.00
202-478.000-910.000	Work Comp	ACCIDENT FUND COMPANY INSTALLMENT 10 OF 11	0	4308854	07/19/2005	50.20

Total Winter Maintenance	308.92
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Fund Total	1,778.64
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Fund: Local Streets Fund  
Dept: Routine Maintenance

203-463.000-721.000	Health & I	BLUE CARE NETWORK OF MICHIGAN COVERAGE 8-1-05 TO 8-31-05	0	051890001944	07/19/2005	125.36
203-463.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 08/01/05-09/01/	0	M05128-0001	07/19/2005	4.00
203-463.000-802.000	Profession	YANKEE ENVIRONMENTAL STORM DRAINS	0	1287	07/19/2005	562.50
203-463.000-910.000	Work Comp	ACCIDENT FUND COMPANY INSTALLMENT 10 OF 11	0	4308854	07/19/2005	29.90

Total Routine Maintenance	721.76
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Dept: Traffic Services

203-474.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 8-1-05 TO 8-31-05	0	051890001944	07/19/2005	31.34
203-474.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 08/01/05-09/01/	0	M05128-0001	07/19/2005	1.00
203-474.000-910.000	Work Comp	ACCIDENT FUND COMPANY INSTALLMENT 10 OF 11	0	4308854	07/19/2005	10.68

Total Traffic Services	43.02
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Dept: Winter Maintenance

203-478.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 8-1-05 TO 8-31-05	0	051890001944	07/19/2005	62.68
203-478.000-721.000	Health & I	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 08/01/05-09/01/	0	M05128-0001	07/19/2005	2.00
203-478.000-910.000	Work Comp	ACCIDENT FUND COMPANY INSTALLMENT 10 OF 11	0	4308854	07/19/2005	23.50

Total Winter Maintenance	88.18
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## INVOICE APPROVAL LIST BY FUND

Date: 07/20/2005

Time: 1:43pm

Page: 4

Village of Dexter

Fund						
Department	GL Number	Vendor Name	Check	Invoice	Due	
Account	Abbrev	Invoice Description	Number	Number	Date	Amount
Fund: Local Streets Fund						
Fund Total						852.96
Fund: Sewer Enterprise Fund						
Dept: Administration						
590-248 000-811 000	Atty Misc	VARNUM, RIDDERING, SCHMIDT JULY LEGAL SERVICE	0	679432	07/19/2005	527.64
Total Administration						527.64
Dept: Sewer Utilities Department						
590-548 000-721 000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 8-1-05 TO 8-31-05	0	051890001944	07/19/2005	4,345.74
590-548 000-721 000	Health & L	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 08/01/05-09/01/	0	MO5128-0001	07/19/2005	45.00
590-548 000-728 000	Postage	POSTMASTER POSTAGE MEIER	0	07/19/05	07/19/2005	100.00
590-548 000-742 000	Chem Plant	ALEXANDER CHEMICAL CORPORATION SODIUM HYPOCHLORITE	0	0346557	07/19/2005	1,843.25
590-548 000-742 000	Chem Plant	ALEXANDER CHEMICAL CORPORATION 55 GAL BISULFITE	0	0346558	07/19/2005	-735.00
590-548 000-745 000	Uniform Al	CINTAS CORPORATION WASTE WATER TREATMENT PLANT	0		07/19/2005	35.43
590-548 000-751 000	Gasoline &	CORRIGAN OIL COMPANY GAS NO LEAD	0	682489	07/19/2005	701.84
590-548 000-751 000	Gasoline &	CORRIGAN OIL COMPANY CREDIT	0	0052505	07/19/2005	-124.41
590-548 000-802 000	Profession	PROVIDE NET INTERNET SERVICE	0	07/11/05	07/19/2005	358.80
590-548 000-802 000	Profession	TRUEGREEN CHEMLAWN GRUB PREVENTITIVE	0	29758	07/19/2005	250.00
590-548 000-802 000	Profession	YANKEE ENVIRONMENTAL LIFT STATION	0	1289	07/19/2005	900.00
590-548 000-802 000	Profession	YANKEE ENVIRONMENTAL SANITARY SEWER	0	1276	07/19/2005	2,662.50
590-548 000-802 000	Profession	BISBEE INFRARED INSPECTION AT WWTP	0	13000	07/19/2005	270.00
590-548 000-910 000	Work Comp	ACCIDENT FUND COMPANY INSTALLMENT 10 OF 11	0	4308854	07/19/2005	576.72
590-548 000-920 001	Telephones	NEXTEL COMMUNICATIONS CELLULAR SERVICE 06/7-07/06/05	0	593543512	07/19/2005	125.84
590-548 000-920 001	Telephones	SBC CAMBRIDGE PUMP STATION	0	734424142507	07/19/2005	30.61
590-548 000-937 000	Equip Main	MADISON ELECTRIC FUSES	0	064662300	07/19/2005	133.50
Total Sewer Utilities Department						11,519.82
Fund Total						12,047.46
Fund: Water Enterprise Fund						
Dept: Water Utilities Department						
591-556 000-721 000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 8-1-05 TO 8-31-05	0	051890001944	07/19/2005	1,086.44
591-556 000-721 000	Health & L	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 08/01/05-09/01/	0	MO5128-0001	07/19/2005	30.00
591-556 000-728 000	Postage	POSTMASTER POSTAGE MEIER	0	07/19/05	07/19/2005	100.00
591-556 000-745 000	Uniform Al	CINTAS CORPORATION WASTE WATER TREATMENT PLANT	0		07/19/2005	28.04
591-556 000-901 000	Printing &	HERITAGE NEWSPAPERS WATER QUALITY REPORT/ UTILITY	0	1812808	07/19/2005	288.00
591-556 000-910 000	Work Comp	ACCIDENT FUND COMPANY INSTALLMENT 10 OF 11	0	4308854	07/19/2005	234.96
591-556 000-920 000	Utilities	DTE ENERGY 3219 953 0008 4	0	2164 BISHOP CIR EAST	07/19/2005	54.58
591-556 000-920 001	Telephones	NEXTEL COMMUNICATIONS CELLULAR SERVICE 06/7-07/06/05	0	593543512	07/19/2005	94.44
591-556 000-937 000	Equip Main	CARPENTER HARDWARE & LUMBER 80 # READY MIX	0	X000760	07/19/2005	39.90
591-556 000-937 000	Equip Main	CARPENTER HARDWARE & LUMBER RAILS, LINE POST, READY MIX	0		07/19/2005	51.82

## INVOICE APPROVAL LIST BY FUND

Date: 07/20/2005

Time: 1:43pm

Page: 5

Village of Dexter

## Fund

Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Water Enterprise Fund						
Dept: Water Utilities Department						
591-556 000-937 000	Equip Main	CARPENTER HARDWARE & LUMBER 5# HYRAULIC, CEMENT	0		07/19/2005	7 50
591-556 000-937 000	Equip Main	CARPENTER HARDWARE & LUMBER CREDIT	0		07/19/2005	-58 28
591-556 000-977 000	Equipment	ETNA SUPPLY CO SENSUS METER READING SUPPLIES	0	1099673	07/19/2005	2,100 00
591-556 000-977 000	Equipment	ETNA SUPPLY CO SENSUS METER READING SUPPLIES	0	1099228-01	07/19/2005	1,980 00
Total Water Utilities Department						6,037 40
Fund Total						6,037 40
Grand Total						92,763 00

# **VILLAGE OF DEXTER – Community Development Office**

8140 Main Street, Dexter, Michigan 48130-1092 Phone (734) 426-8303 ext. 15 Fax (734) 426-5614

## **Memorandum**

**AGENDA** 7.25.05

**ITEM** J-2

To: Village Council  
Donna Dettling  
From: Allison Bishop  
Re: Movie Under the Stars  
Date: July 25, 2005

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The Peace Lutheran Church would like to sponsor a "Movie Under the Stars" at Monument Park on Wednesday, August 17<sup>th</sup>. The Chamber of Commerce and the Parks Commission have moved to support the event and the church would like Council's consent.

The church would like to show "Willy Wonka and the Chocolate Factory" at dusk and would like to invite families to come and enjoy a family picnic at 8:00 pm and a Magic Show featuring Twist and Shout the Clown at 8:30 pm. The church foresees the event being held annually each summer.

A rain date has been set for Friday, August 19<sup>th</sup>, if Council grants consent

Please contact me prior to the meeting with questions.

Thank you.

## Peace Lutheran Church

8260 Jackson Rd.

Ann Arbor, MI 48103

church phone (734) - 424 - 0481

Pastor Larry Courson

Purpose of Event .... Reaching into the Community

Contact Person .... Cassy Korinek (Outreach Chair)

### *Event*

### *Movie Under the Stars*

When: August 17<sup>th</sup>, 2005 (rain date August 19<sup>th</sup>)

Where: Monument Park in Dexter

Time: 8:00 p.m.

What to bring: A blanket and a picnic dinner.

Activities:

1. Magic Show (Twist and Shout) starts at 8:15
2. Face Painting
3. Movie (Willy Wonka and the Chocolate Factory) starts at 9:15
4. S'mores, popcorn, and water available

Known Costs:

Twist and Shout \$110.00

Movie \$250.00

Fundraisers:

Bottled Water (looking for donations from Country Market and Bushes) for sale  
\$.75 a bottle.

Needs:

Advertising

Electricity

Technology Support

Other ways Peace Lutheran Church is serving the community this summer include ....  
Project Read

Dexter Daze Comfort Station Booth

Youth group - Landscaping in park.

AGENDA 7.25.05


ITEM K.1

## INTERNAL MEMORANDUM VILLAGE OF DEXTER

8140 Main Street, Dexter, Michigan 48130

Phone (734) 426-8303

Fax (734) 426-5614

TO: Village Council  
FROM: John P. Hanifan, Assistant Village Manager   
SUBJECT: Sidewalk Ordinance – First Reading  
DATE: 07/20/05

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Attached are the revisions to the sidewalk ordinance based on the sidewalk policy statement adopted by village council in June. Changes “shaded in gray” are additions to the existing ordinance. Changes reflected with “~~striketrough~~” are deletions from the existing ordinance.

Council should make the motion to set a Public Hearing to allow the public the opportunity to make comments on the proposed changes to the ordinance

Please don't hesitate to contact me with questions.

## ARTICLE II. SIDEWALKS

### DIVISION 1. DEFINITIONS

Unless the context specifically indicates otherwise, the meanings of certain terms used in this article shall be as follows:

**Major roads:** Roadways defined as village major streets, local streets, county primary roads, and state trunk lines in accordance with Act 51 of the Public Acts of 1951, as amended.

**Owner:** Any of the following:

- 1) The person to whom real property is assessed on the village tax roll.
- 2) The person in the process of developing property for residential use and constructing sidewalks as a part of common improvements to the development and who has not released the responsibility of maintenance of those improvements to an established homeowner or condominium association.
- 3) The association of homeowners or condominium owners having the responsibility for the maintenance and repair of common areas of a residential development.

**Sidewalk:** The portion of the street right-of-way designed and improved for pedestrian and non-motorized travel.

Secs. 46-31--46-45. Reserved.

### DIVISION 2. CONSTRUCTION, REPAIR AND MAINTENANCE

#### Sec. 46-46. Sidewalk construction.

The sidewalks of all streets, alleys and public highways within the village, constructed or repaired shall, unless otherwise ordered by the village council, be constructed of the material and in the manner provided in this division.

(Ord. No. 92-0125001, § 1, eff. 6-24-1993)

#### Sec. 46-47. Line and grade.

The width of all sidewalks constructed under this division shall be determined by the village council, before the sidewalks are constructed, or ordered constructed, and shall conform to the established grade of the street, unless otherwise ordered by the village council and shall be laid with an inclination downward from the inner side to the outer side of one-fourth of an inch to the foot. Line and grade for all walks constructed or repaired under this division shall be given by the village manager or his representative,



and all of the construction work shall be under the manager's supervision and to his satisfaction.

(Ord. No. 92-0125001, § 2, eff. 6-24-1993)

**State law references:** Change in street or sidewalk grade, damage to property owner, payment, MCL 67.16.

Sec. 46-48. Sidewalk specifications.

Sidewalks shall not be less than four inches in thickness and expansion paper shall be placed in the joints. The village may establish additional detailed specifications in addition hereto and not inconsistent with the provisions of this division.

(Ord. No. 92-0125001, § 3, eff. 6-24-1993)

Sec 46-49

#### Responsibility for Construction Costs; Method of Payment

Costs of sidewalks: The cost of construction of new sidewalks and the cost of reconstruction or replacement of existing sidewalks shall be paid as follows:

- 1) All new developments, commercial, residential, etc shall put in sidewalks, at the developer's expense, that conform to the Village sidewalk standards. PUDS and other developments must provide connectivity at the time of their zoning approval.
- 2) The Village of Dexter shall pay 100% of the cost of new sidewalks in existing residential areas
- 3) The Village of Dexter shall pay 50% of the cost of new sidewalks in all other zoning areas at the time of construction of new sidewalks
- 4) The Village of Dexter shall pay 50% for the cost of replacing/repairing existing sidewalks. The Village of Dexter Council may, by resolution, authorize the waiver of the cost share provision for repairs designated in areas identified in the Village Capital Improvements Program AND approved in the Village's Annual Budget. Such resolution shall specify the reason for waiver of the cost share.

Sec. 46-50 Order to construct.

Whenever the village council shall, by resolution, declare the necessity for the repair/replacement of any sidewalk in any street in front of or adjacent of any sidewalk in any street in front of or adjacent to private property it shall be the duty of ~~the clerk~~ Village Manager or designee to cause notice, in substantially the following form, to be served upon the owner or owners of such property, and if the owner or owners of such property cannot be located, then to cause such notice to be posted in a conspicuous place on such property, as follows:

Dexter, Michigan \_\_\_\_\_, 20 \_\_\_\_\_

#### SIDEWALK NOTICE

Take notice that by order of the village council of the Village of Dexter, the Village of Dexter shall be repairing cement sidewalks ~~you are required to construct a cement sidewalk on the \_\_\_\_\_ side of \_\_\_\_\_ street (or avenue) in front of or adjoining such lots or parts of lots described as follows: \_\_\_\_\_, as are now owned by you within 30 days from the date hereof, and in default thereof, the same will be constructed by the Village of Dexter and the expense thereof will be assessed against said lot as provided under Sec 46-49- 4: The Village of Dexter shall pay 50% for the cost of replacing/repairing existing sidewalks.~~

Village Clerk

(Ord. No. 92-0125001, § 4, eff. 6-24-1993)

#### Sec. 46-51. Construction by village

(a) ~~If any person so notified shall not have constructed such walk within the time mentioned, it shall be the duty of the village manager to have such walk constructed in front of or adjoining the property of the persons so in default and upon its completion to prepare a report in duplicate and attach thereto the affidavits of the service or posting of the notice above specified, which report shall contain the cost of the construction of the sidewalks together with any other expenses incident thereto, and a description of the parcels of land in front of or adjoining which the sidewalk has been constructed, one copy of which shall be transmitted to the village council and one copy to the village treasurer.~~  
(b) ~~Whereupon and within ten days after receipt of such report, the village treasurer shall notify each of the persons who have had sidewalks constructed in front of or adjacent to their premises as shown by such report, of the fact that the treasurer will receive payments of assessments so made for a period of 30 days from the date of such notice without further or additional costs.~~

(c) ~~The treasurer shall further notify such persons that unless such assessments are paid within 30 days additional costs will necessarily be incurred in perfecting and completing such assessments and assessment roll. The treasurer shall, within 40 days after the receipt of such report from the manager, transmit the report to the village council together with his report thereon covering the matter of payments that may have been made to him.~~

(Ord. No. 92-0125001, § 5, eff. 6-24-1993)

#### Sec. 46-52. Order to repair

~~Whenever any sidewalks shall become out of repair within the village, the village manager or his designee may give the owner or occupant of the premises in front of or adjacent to which such sidewalk is located, notice to repair the sidewalk within 30 days of such notice to repair, and in default thereof the manager or designee shall have the power to repair such sidewalk and charge the cost and expense as set forth in Sec 46-49 thereof to such owner of such property.~~

(Ord. No. 92-0125001, § 6, eff. 6-24-1993)

#### Sec. 46-~~53~~ Repair by village

In case of nonpayment by the owner of the cost and expense of such repair, suit can be brought in any court of competent jurisdiction to recover the cost and expense, or the cost and expense of such repair may be certified to the treasurer, the village council, and the assessor, and the cost and expense assessed upon the lot or parcel of land in front of or adjacent to which such sidewalk has been repaired in the same manner as provided for assessments for building and constructing sidewalks in the village  
(Ord. No. 92-0125001, § 7, eff. 6-24-1993)

Sec. 46-~~54~~ Permit.

In order to ensure the quality and guarantee the maintenance of sidewalks laid in the village, every person engaged in the business of laying and constructing sidewalks in the village shall for each job first obtain from the Village of Dexter Community Development Department a Right of Way permit to proceed with the proposed work, such permit to be issued upon receipt of a permit fee as established by the Village Council, and the execution of a good and sufficient bond to the village in the penal sum of \$1,000 00, such bond to be a surety company bond or a personal bond with two sureties owning real property in the county. Only one such bond shall be required for each party in such business. Every person laying or constructing his own sidewalk shall for each job first obtain such a permit and pay such fee, but shall not be required to file such bond. Every permittee shall comply with all requirements as to grade, width, specifications and all other terms and conditions contained in this division relative to laying and constructing and repairing sidewalks, and failure so to do shall be a violation of this division.  
(Ord. No. 92-0125001, § 8, eff. 6-24-1993)

Sec. 46-~~55~~ Conditions of bond.

The bond shall be conditioned upon the faithful observance of the terms and conditions of this division, and further conditioned that the person executing such bond shall keep and maintain the sidewalk which he constructs or repairs in a good condition of repair and fit for public travel for a period of three years from and after the date of completion of the construction or repair of the sidewalk. The bonds shall be approved by the village council.  
(Ord. No. 92-0125001, § 9, eff. 6-24-1993)

Sec. 46-~~56~~ Action on bond.

Such bond may be prosecuted and recovery had by any person who shall have suffered any injury or damage by reason of inferior quality of the material having been used in the construction or repair of such sidewalk, or because of defective workmanship for any injury or damage suffered by such person, firm or corporation on account of such sidewalk having become out of repair within three years from the date of the completion of the construction or repair of such sidewalk in the name of the village for the use or benefit of such person. The village shall in no case brought under this division be liable for costs.  
(Ord. No. 92-0125001, § 10, eff. 6-24-1993)

Sec. 46-~~57~~ Maintenance of sidewalks; indemnification.

Every owner of any lot or parcel of land adjoining any sidewalk and/or driveway approach between the lot line and the street curb, except crosswalks at intersections, shall be responsible for the maintenance and repair of such sidewalks or driveways, and in case of neglect or refusal to do so by the owner or occupant, the village manager or his designee may order the repair as provided in section 46-51 and section 46-52. If any owner shall neglect to repair and maintain such sidewalks and driveway approaches in good repair and safe for the use of the public, the owner shall be liable to the village for any damages recovered against the village by any person by reason of such sidewalk being unsafe and/or out of repair. This liability of the property owner to the village shall be enforceable only if the property owner is given timely notice of the action brought against the village to allow the owner participation, if desired, in the defense of the action.

(Ord. No. 92-0125001, § 12, eff. 6-24-1993)

Secs. 46-~~58~~---46-75. Reserved.

# VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

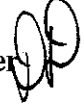
[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)

Phone (734)426-8303

Fax (734)426-5614

AGENDA 7.25.05

## MEMO

To: President Seta and Council  
From: Donna Dettling, Village Manager   
Date: July 25, 2005  
Re: Dues – Washtenaw Area Transportation Study

ITEM L-1

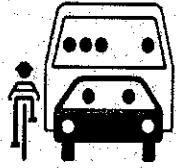
Attached is a Membership Dues request from Washtenaw Area Transportation Study for FY 2005-2006 in the amount of \$1,000. It is the Village's understanding that funding for Village Transportation Projects will eventually come from WATS. I am recommending the Village continue membership in WATS.

Jim Carson is the WATS Policy Committee representative and John Hanifan is the WATS Technical Committee representative for the Village. Please contact them for additional feedback on the benefits of WATS membership.

Let me know if you need additional information or have questions.

Thanks,

W  
A  
T  
S



## WASHTENAW AREA TRANSPORTATION STUDY

---

July 5, 2005

705 NORTH ZEEB ROAD 2ND FLOOR  
ANN ARBOR, MICHIGAN 48103-1560  
PHONE: (734) 994-3127 FAX: (734) 994-3129  
WEBSITE: WWW.MIWATS.ORG  
E MAIL: WATS@MIWATS.ORG

Ms. Donna Dettling, Manager  
Village of Dexter  
8140 Main Street  
Dexter, MI 48130

Re: Invoice for WATS FY 2005-2006 Membership Dues

Dear Ms. Dettling:

The Transportation Equity Act for the 21<sup>st</sup> Century (TEA 21) provides an opportunity for communities and agencies within Washtenaw County to utilize federal transportation planning and construction funds for local transportation projects. As with previous federal legislation, however, local matching funds are required to take advantage of the significant federal support for local priorities. The next version of TEA21 is anticipated to be passed no later than July 19, 2005 (the expiration date of the current extension) and it too will require match for the federal planning funds.

The WATS membership dues provided by local units of government and supporting agencies provide the required 20 percent local match necessary to obtain the federal Metropolitan Planning funds (PL 112) which support 80 percent of the activities of the Agency. These activities, in turn, maintain the eligibility of Washtenaw County communities and transportation agencies to secure more than 5 million dollars of federal funds for a range of eligible projects countywide.

As you know, the FY 2005-2006 Unified Work Program of the Washtenaw Area Transportation Study (WATS) was approved on April 20, 2005 by the WATS Policy Committee. On June 15, 2005, the WATS Policy Committee approved the FY 2005-2006 administrative budget. The membership dues approved in the administrative budget reflect the necessary local match to annually secure our federal allocation through the term of the previous six-year bill and all of the extensions. ***No increase in local membership dues was recommended for FY 2005-2006, which began July 1, 2005.***

---

POLICY COMMITTEE MEMBERS

• CITY OF ANN ARBOR • ANN ARBOR TRANSPORTATION AUTHORITY • ANN ARBOR TOWNSHIP • CITY OF CHELSEA •  
• VILLAGE OF DEXTER • DEXTER TOWNSHIP • MICHIGAN DEPARTMENT OF TRANSPORTATION • NORTHFIELD TOWNSHIP • PITTSFIELD TOWNSHIP •  
• CITY OF SALINE • SCIO TOWNSHIP • SOUTHWEST WASHTENAW COUNCIL OF GOVERNMENTS • SUPERIOR TOWNSHIP • UNIVERSITY OF MICHIGAN •  
• WASHTENAW COUNTY BOARD OF COMMISSIONERS • WASHTENAW COUNTY ROAD COMMISSION • CITY OF YPSILANTI • YPSILANTI TOWNSHIP •  
• EX OFFICIO: FEDERAL HIGHWAY ADMINISTRATION • SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS •

AN INTERMUNICIPALITY COMMITTEE ORGANIZED UNDER ACT 200 OF PUBLIC ACTS OF MICHIGAN (1957)  
REPRESENTING WASHTENAW COUNTY

As in the past, more than two-thirds of the required local match is provided by the County Board of Commissioners, the County Road Commission, the Ann Arbor Transportation Authority and the University of Michigan. The balance is provided proportionately by local communities based on population.

Accordingly, the FY 2005-2006 dues for Village of Dexter are \$1,000.00.

7-1-05 to 6-30-06

Please mail checks payable to the **Washtenaw Area Transportation Study**, to 705 North Zeeb, Ann Arbor, MI 48103-1560.

If you have any questions or need additional information, please call me at (734) 994-3127. Thank you for your continued support.

Sincerely,

A handwritten signature in cursive script that reads "Terri Blackmore". The signature is written in dark ink and is positioned above the printed name and title.

Terri Blackmore  
Executive Director

CC: Jim Carson

# VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)

Phone (734) 426-8805

Fax (734) 426-5512

## MEMO

**To:** President Seta and Council  
**From:** Donna Dettling, Village Manager  
**Date:** July 25, 2005  
**Re:** Dues – Michigan Municipal League

AGENDA  
ITEM

L.2

Attached is a Membership Renewal for Michigan Municipal League for the period July 1, 2005 to June 30, 2006 in the amount of \$1,373. I am recommending the Village continue membership in MML.

Let me know if you need additional information or have questions.

Thanks,





July 11, 2005

Mr. David Boyle  
Dexter Village Clerk  
8140 Main St.  
Dexter, MI 48130-1092

Dear Mr. Boyle:

As you struggle to balance your general fund budget, one item will be easy to approve – your membership in the Michigan Municipal League. Better than anyone else, MML knows the fiscal challenges your community faces every day, and we're working hard to help you find solutions and preserve existing revenue.

**Our latest measure to assist you is to cut membership dues by 10%.**

**How can MML do that? Why would we?** MML's Board is made up of 18 city and village officials you select to represent you. We're all in the same fiscal mess, and we've got to stick together to find a way out. We know that every dollar you can keep in your pocket counts.

Maybe you'll use that extra revenue to help save a police officer's job. Maybe you'll use it to patch up your local roads a bit. Maybe you'll use it to send an extra person to the League's convention to gather ideas and information to help your community be its best next year (we're cutting the cost of convention registration, too).

Like every Michigan community, MML is in a new era of doing more with less. Our staff is streamlining procedures and improving services. We are seeking new funding sources and ways to provide you with information and resources. We are working harder than ever in Lansing and Washington to preserve and promote municipal interests.

Michigan Municipal League membership is the best self-preservation investment your community can make. Take a look at the enclosed summary of services you receive with your membership. You'll be amazed that we offer so much for such low dues!

For communities to survive, we must stand strong together. Officials in every member community must step up and participate. Alone, your city/village is just one voice. Together, we are a choir. We must sing in harmony if we expect our constituents to yell "Encore!"

Sincerely,

Daniel P. Gilmartin  
Executive Director

Margene Ann Scott  
President, 2004-2005

Enc.

President  
Margene Ann Scott  
Councilwoman  
Madison Heights

Vice President  
Robert B. Jones  
Mayor, Kalamazoo

Trustees  
Alex R. Allie  
City Manager  
Huntington Woods

Vicki Barnett  
Mayor  
Farmington Hills

Kathleen Buckner  
Mayor Pro Tem  
Center Line

Michael J. Czymbor  
City Administrator  
Milan

Deborah L. Doyle  
Councilmember  
Durand

Barbara Holt  
Commissioner  
Walker

Jerry Irby  
Mayor, Marquette

Kwame M. Kilpatrick  
Mayor, Detroit

Michael N. Matheny  
Mayor, Grand Blanc

Florence E. Schrader  
Treasurer, Ubly

Clara Shepherd  
Commissioner  
Muskegon

John C. Siira  
City Manager  
Wakefield

Gladys A. Solokis  
Mayor, Gaylord

William R. Stewart  
City Manager  
Coldwater

Karl S. Tornion  
City Manager  
Midland

John J. Zech  
City Manager  
Wayne

Executive Director  
Daniel P. Gilmartin



**MICHIGAN MUNICIPAL LEAGUE  
MEMBERSHIP RENEWAL INVOICE  
2005 - 2006**

**VILLAGE OF DEXTER**

Id: 130

Date: July 11, 2005

Membership Period: July 1, 2005 - June 30, 2006

	2004-2005 Dues	10% Rebate	2005-2006 Dues
* Michigan Municipal League Dues	\$1,250	\$125	\$1,125
** Environment Affairs Assessment	150	15	135
*** Legal Defense Fund	125	12	113
	<u>\$1,525</u>	<u>\$152</u>	<u>\$1,373</u>

**Total due by August 1, 2005**

**\$1,373**

**Please sign, date and return one invoice copy with your payment.**

Make checks payable to the Michigan Municipal League and mail to the address below. Thank you.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

- \* For a detailed analysis of your MML dues, go to [www.mml.org/pdf/dues05.pdf](http://www.mml.org/pdf/dues05.pdf) or call 734-669-6350. MML dues include annual subscriptions to the Michigan Municipal Review for your officials at \$12 00 per subscription, which is 50% of the regular subscription rate.
- \*\* The purpose of the EAA is to fund the Environmental Affairs Service (EAS) and its advocacy for the municipal point of view on environmental, public works and infrastructure issues at the state and federal level. The EAS Limited one-on-one assistance to MML members concerning environmental protection mandates, transportation and public works activities is also available.
- \*\*\* The Legal Defense Fund is an optional charge. The purpose of the Fund is to provide specialized legal assistance to member municipalities in cases that have significant statewide impact. There is a \$50 minimum assessment for all communities.

Michigan Municipal League  
P.O. Box 7409  
Ann Arbor, MI 48106-7409  
800 653 2483



**MICHIGAN MUNICIPAL LEAGUE  
MEMBERSHIP RENEWAL INVOICE  
2005 - 2006**

**VILLAGE OF DEXTER**

Id: 130

Date: July 11, 2005

Membership Period: July 1, 2005 - June 30, 2006

	<b>2004-2005 Dues</b>	<b>10% Rebate</b>	<b>2005-2006 Dues</b>
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(Signature)

\_\_\_\_\_  
(Date)

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Michigan Municipal League  
P O. Box 7409  
Ann Arbor, MI 48106-7409  
800.653.2483



AGENDA 7-25-05

## VILLAGE OF DEXTER

ITEM L-3

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

### Village Council

Jim Seta  
President

Joe Semifero  
President Pro-Tem

Jim Carson  
Councilperson

Paul Cousins  
Councilperson

Donna Fisher  
Councilperson

Shawn Keough  
Councilperson

Terry Walters  
Councilperson

### Administration

Donna Eureste  
Manager

David Boyle  
Clerk

Marie Sherry  
Treasurer/Finance  
Director

John P. Hanifan  
Assistant Manager

Ed Lobdell  
Public Services  
Superintendent

Allison Menard  
Community  
Development  
Manager

THE VILLAGE OF  
DEXTER IS AN EQUAL  
OPPORTUNITY  
PROVIDER AND  
EMPLOYER

www.  
villageofdexter.org

## INTERNAL MEMO

TO: Village Council

FROM: John P. Hanifan  
Assistant Village Manager

DATE: July 20, 2005

Re: Farmer's Market Operating Plan

Attached is an Operating Plan for the proposed Farmer's Market on Alpine Street.

If the council is in agreement with the establishment of the Farmer's Market, the following resolution is offered:

WHEREAS, The Village of Dexter desires to establish a Farmer's Market, and

WHEREAS, The vision for the market is a cooperative effort with the Downtown Development Authority, The Chamber of Commerce and the Dexter Merchants Association. And

WHEREAS, The Farmer's Market Start-up and Operating Plan attached shall serve as the basis for developing a successful and sustainable market, with final policies to be developed by the Oversight committee and approved by the Village Council.

THEREFORE BE IT RESOLVED that the Village Council establishes a Farmer's Market Oversight Committee with the following membership:

- 1) One Chamber Member
- 2) One DDA Member
- 3) One Merchant
- 4) One Citizen at large
- 5) One Council Person
- 6) One Non-voting Staff Member

BE IT ALSO RESOLVED that individual appointments will be recommended by the Village President and approved by the full council at a future regular council meeting.

**Village of Dexter**  
**Farmer's Market Start-up and Operating Plan**  
**July 19, 2005**

**I. Introduction**

The Village of Dexter, its Downtown Development Authority and the Dexter Area Chamber of Commerce have, at different times, expressed an interest in creating a Farmer's Market in downtown Dexter. Across the state of Michigan, farmer's markets have proven to be very successful in generating foot traffic for downtown (s). Attached is a listing of markets in Michigan. If Dexter is to continue to secure its place as a regional shopping and entertainment destination, a Farmer's Market can increase the number of visitors to the downtown.

Furthermore, at the recent DDA Community visioning session, one of the top three priorities for the future of downtown Dexter included the redevelopment of Alpine Street including a Farmer's Market.

Currently, other informal or ad-hoc markets exist in and around Dexter, including the Senior Center, Jenny's Farmstand, the Legion Hall and numerous independent markets with varying levels of success. Creating a central market location in downtown Dexter is a logical and low-risk opportunity to entice consumers given the number and kind of markets in the region, the increasing population and staggering daily traffic counts on Main Street. The existing markets will be contacted by Village staff to explore cooperative efforts and/or meld them into the proposed market.

Long term, the creation of the market can create other opportunities for enhancing special events such as Dexter Daze, Apple Daze etc, chamber promotions, recreation and additional community gatherings.

**II. Creation Of Market Oversight Committee**

The vision for the Market is a cooperative effort between the Chamber of Commerce, Downtown Development Authority, the Merchants Association, citizens and the Village of Dexter. Therefore, council should establish a Market Committee with one representative from the following groups:

- 1) One Chamber Member
- 2) One DDA Member
- 3) One Merchant
- 4) One Citizen at large
- 5) One Council Person

In addition, one Village staff person shall be appointed as a non-voting member and will serve as the staff person responsible for implementing the committee's policies and

action items. The group would meet monthly during the Market season and as needed during the off season.

### **III. Site Selection**

The Alpine Street improvements include a Farmer's Market area with electrical outlets and water service. An alternate bid still under consideration by the DDA includes a market pavilion. While the decision has not yet been made to include the pavilion, the market could be an "open-air" setting. The site will overlook Mill Creek and Warrior Creek Park, will be within a short walk of the Central Business District and fits into an overall plan to improve the aesthetics and functionality of the municipal complex on the corner of Main and Alpine. If the Library locates on Alpine, it will be one of the truly great regional draws that help strengthen downtown Dexter as a destination. Should the pavilion be constructed, it would also be available for rentals by reservation.

### **IV. Vendor Recruitment**

Recruitment of Vendors shall begin late summer of 2005. Area markets shall be visited by village staff. Specific vendors will be targeted and sold the idea of coming to Dexter. Staff will present the attractive market lay-out, including the possibility of the Library being located near the market in the future.

----continued on next page-----

## V      **Operating Guidelines**

Vendors will be required to complete the attached registration form. Village staff shall verify information is complete and fees are paid. Because this is a new market, fees should be minimal in the first year. Typical fees are \$125 per season per stall or weekly for \$10 per stall.

- 1) Beginning in May 2006, the Market shall be open Saturdays from 9 AM to 1 PM until October 2006. The Market shall be open every Saturday. Selling will not begin before 9 AM and will end promptly at 1 PM each market day. All vendors must park
- 2) Products to be sold:  
Fresh, high quality fruits, vegetables, herbs, honey, jams and jellies, cheese, vinegars, cider, maple syrup, flowers, bedding plants, potted plants, handmade crafts, artwork and other items add the discretion of the Market Committee.
- 3) Space  
A stall is defined by the space identified on the attached rendering. Stalls are 10' x 10'. Stalls "lines" shall be delineated once the Alpine project is completed.
- 4) Signage  
Vendors must clearly display the name of their business and post prices for all items being sold.
- 5) Market Manager  
Vendors will share the duties of Market Manager. One vendor per month will volunteer to collect fees and help set up the market. For the first month, village staff shall serve as the Market Manager.
- 6) Clean-up  
Vendors are responsible for cleaning all trash and waste within and around their allotted space. A dumpster will be provided on site for end of day clean-up.
- 7) Applications  
All vendors must complete an application listing the types of products to be sold during the season.
- 8) Licenses and Inspections  
All vendors are required to secure proper licenses and inspections for their products and to provide this information on the registration form. The Dexter Farmer's Market, Village of Dexter are not liable for any non-compliance with Michigan Department of Agriculture or the Washtenaw County Health Department.

## **VI. Maintenance and Staffing**

Per the Operating Plan, Vendors will rotate the responsibility of Market Manager. In the first month, staff shall be on site at Market open and close to ensure the first month is successful.

Operating costs for the market should be minimal. The Operating Plan dictates that vendors are responsible for their own set up and tear down, as well as trash removal. Trash containers will be emptied as part of normal downtown maintenance. Fees collected shall be placed into a Market Operating Fund. Costs incurred will be off-set by this fund.

A perpetual maintenance and care fund should be established by the DDA to fund future capital improvements.

## **VII. Five Year Plan**

**Year 1:** Market Only with a goal of 10 Vendors. Each week, one non-profit will be invited to participate at no cost. Local businesses can participate as a market sponsor for \$25 (display only) or \$50 is selling items. Once Vendors secured, start marketing campaign through village website, direct marketing of homeowner's association, senior center, etc.

**Year 2:** Expansion of Vendor Recruitment. Total number of Vendors greater than 20.

**Year 3:** Maintain current number of Vendors. Expand to once a week evening hours to include music/demonstrations/family events

**Year 4:** Addition of one weekday evening (Wednesday) markets/events

**Year 5:** Establish at least two seasonal, signature special events: one summer, one fall.

## **VIII. Attachments**

- 1) Registration Form**
- 2) Listing of Farmer's Markets in Michigan**



# ATTACHMENTS

- 1) PERMIT APPLICATION
- 2) FARMER'S MARKETS IN MICHIGAN



## DEXTER FARMER'S MARKET APPLICATION

### Contact Information

Name	
Street Address	
City ST ZIP Code	
Home Phone	
Work Phone	
E-Mail Address	

### PRODUCTS

PLEASE LIST ALL PRODUCTS YOU WILL BE SELLING AT THE MARKET:


### LICENSE & INSPECTIONS:

List the license numbers and inspection numbers required for the operation of your business or sale of your product:

Michigan Sales Tax

License Number: \_\_\_\_\_

Nursery/Plant Dealer

License Number: \_\_\_\_\_

Plant or Nursery

Approved \_\_\_\_\_

Inspection Number \_\_\_\_\_

Conditional \_\_\_\_\_

Inspector: \_\_\_\_\_

Approved \_\_\_\_\_

Date of Health Inspection \_\_\_\_\_

Conditional \_\_\_\_\_

Note: Health Inspection required on all products such as baked goods, candy, cider, poultry, honey, eggs, etc. The health agencies govern this market operation. Washtenaw County Health and Michigan Dept of Ag. Copies of any inspections by these agencies must be attached with a sample of your label.

### Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. By signing below, I certify that I have read, understand and will adhere to all applicable guidelines as stated in the Operating Guidelines. I further understand that failure to comply with these specific guidelines, my participation in the Dexter Farmer's Market could be terminated

Name (printed)	
Signature	
Date	

### Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

**Please return to : Village of Dexter Farmer's Market Committee**  
8140 Main  
Dexter, MI 48130

## F A R M E R S' M A R K E T S

**Ada Covered Bridge Farmers' Mkt.** Thornapple River Drive, Ada, 616-676-9191. Deb Millhuff. Mid-May-Oct. Fri 11am-6pm

**Adrian Farmers' Market.** Parking lot Toledo Street. Adrian, 517-447-3345, John Kastel. May-Oct. Wed noon-6pm. Sat 8am-Noon. accepts Project Fresh

**Albion Farmers' Market.** Stoffer Plaza. Albion, 517-629-5533, Joyce Holtz, Sat only May&Oct. June-Sep. Wed&Sat 8:30am-1pm. accepts Project Fresh

**Allegan Farmers' Market.** Co. Parking Lot -Water & Cutler Sts. cor., Allegan, 616-686-1102, Lori Sisson, Early May-Oct. Thurs 8am-1:30pm, accepts Project Fresh

**Alma Farmers' Market.** Woodworth at Downie St., Alma, 989-463-2300, Kevin Brown. June-Oct. Wed&Sat 7am-3pm. accepts Project Fresh

**Almont-Ladybug Open-Air Farmers' Market.** 741 S. Main St. (M-53), Almont, 586-453-9530. Jill Hough, May-Nov. Sat 8am-1pm

**Alpena Farmers' Market.** City Hall-Harbor Drive, Alpena, 989-356-5995. J. B. Cook. Mid-July-Oct. Tu-Th. Sat 8am-noon

**Ann Arbor Farmers' Market.** 315 Detroit Street, Ann Arbor, 734-994-3276, Louise Mikesell-Wireman. May-Dec 25, Wed&Sat 7am-3pm; Jan-Apr. Sat 8am-3pm, accepts Project Fresh

**Antrim Co. Farmers' Market.** Behind Bellaire Senior Citizens Center, Bellaire, Gayle Moore, June-Oct. Fri 8am-12:30pm; Aug only Mon 3pm-6pm. accepts Project Fresh

**Battle Creek Farmers' Market.** Burnham Brook Ctr. 200 W. Michigan Ave., Battle Creek, 269-781-5887. Larry Sibley, May-Oct. Mon 3pm-7pm. Wed&Sat 7am-noon. accepts Project Fresh

**Bay County Farmers' Market.** 108 Adams Street, Bay City, 989-893-0541. Charles Militello. June-Nov 15, Tu-Th 2:30pm-6pm; Sat&Sun FleaMkt, few farmers, accepts Project Fresh

**Belleville Farmers' Market.** Main St. @ Fourth St. Belleville, 734-697-9323, Steve Walters, May-Oct. Sat 8:30am-1:30pm. accepts Project Fresh

**Benton Harbor/Project Fresh Farmers' Market.** Mercy Center Parking Lot, 960 Agard, Benton Harbor, 616-944-4126, Zeldia Felix-Mottley, EE, July-Oct. Wed 10:30am-3:00pm. accepts Project Fresh

**Big Rapids Farmers' Market.** 310 N 4th St., Big Rapids. 231-796-6363. Ron Millis. May-Sep. Wed 8am-3pm

**Birmingham Farmers' Market.** Birmingham City Pk Lot -588 N. Old Woodward, Birmingham, 248-433-3550. John Heiney, Aug-Oct. Sun 9am-2pm

**Blissfield Farmers' Market.** 325 W. Adrian St., Blissfield, 517-447-3028. Marve Sharrock. June-Oct. Tue 8am-1pm

**Boyne City Farmers' Market.** River Street Park. Boyne City, 231-582-6682, Carrie Edson, June-Oct. Wed&Sat 8am-noon. accepts Project Fresh

**Brighton Farmers' Market.** First Street, Brighton. 810-229-9478, Karen Rogers. May-Oct. Sat 8am-1pm

**Cadillac Area Farmers' Market.** Lake Cadillac's Lakefront parking lot. Cadillac. Jean Kohler, Jul-Oct. 8am-4:30pm. Tu & Fri. accepts Project Fresh

**Caro Farmers' Market.** Schall School Pking Lot/ 325 E. Frank St. Caro, Lota Hartel. May-Mid Oct. Sat 8am-1pm

**Cassopolis Farmers' Market.** Disbrow St. / Shoreline of Stone Lake, Cassopolis. 269-445-3866, Debbie Marshall, Jun-Labor Day. Sat 8:30am-12:30pm. accepts Project Fresh

**Cheboygan Farmers' Market.** 403 N. Huron St. Cheboygan, 231-627-8815. Patti Spinella. Jul-Oct. Sat 8am-2pm, accepts Project Fresh

**Chelsea Farmers' Market.** Park Street. Chelsea, 734-475-9686, Elaine Econmou, May-Oct. Sat 8am-noon. accepts Project Fresh

**Chesaning Farmers' Market.** 12065 M-57@Chesaning Antiques & Specialty Shops, Chesaning. 989-845-3055. Sandy Richardson. Mid-Jul-Oct. Fri 9am-1pm

**Clare Gateway Farmers' Market.** Shamrock Park on Wilcox Parkway. Clare, 989-386-3162. Gerald Schmeidicke. Sat. May-midJuly; Wed&Sat 8-1:00pm. July-Oct

**Clio Area Farmers' Market.** Cor. Clio Rd. & Vienna Rd., Clio. 810-686-5850, Evelyn Perterson or Jim Grant. May-Oct. Wed 8am-6pm. accepts Project Fresh

**Coopersville Farmers' Market.** N. Main Street. Pavilion, Coopersville, 616-997-9731, Jan Richardson, May-Oct. Wed 8am-1pm. accepts Project Fresh

**Crosswell Stockyard Farmers' Market.** Black River Road. Crosswell, 810-378-5954. Kelly O' Connor, April-Oct. Mon 8am-4pm. Flea Market; no set hours

**Davison Downtown Farmers' Market.** Second St. & Shopper's Alley Parking Lot, Davison. 810-653-2191. CDA, Colleen Hackney, July9-Sep(after Labor Day). Fri 10am-4pm

**Decatur Farmers' Market.** DDA Park on Phelps St., Decatur, 269-423-2622. Shelia Marsiglia, mid June-Oct. Sat 8:30am-12:30pm. accepts Project Fresh

**Detroit Eastern Market.** 2934 Russell Street, Detroit. 313-833-3305. Jesse Henderson, M-F 4am-noon; Sat 4am-5pm. accepts Project Fresh

**Downtown DeWitt Farmers' Market.** 414 E. Main St., DeWitt, 517-669-2441, Sue Williams. Aug-Oct. Sat 8am-noon; & a Dec&Spring date

**Downtown Farmington Farmers' Market.** Grove St., Farmington. 248-473-7276. Brent Morgan. Early May-Oct, Sat 9am-2pm

**Downtown Gaylord Farmers' Market.** 100 Court St. Gaylord, 989-732-6073, Sherry Schuster, Late May-Oct. Wed&Sat 8am-2pm. accepts Project Fresh

## F A R M E R S' M A R K E T S

- Downtown Marquette Farmers' Market**, 300 Washington St., Marquette, 906-228-6213, Kathy Weber, June-Sep Sat 8am-2pm, accepts Project Fresh
- Downtown Rochester Farmers' Market**, Cor E 3rd & Water Streets, 1 block E Main Rochester, 248-656-0060 Nancy Voges, May-Oct Sat 8am-1pm
- Downtown Saginaw Farmers' Market**, 507 S Washington St Saginaw, 989-753-9168 Jeanne Conger, Late May-Oct Mon Wed Fri 10am-3pm, accepts Project Fresh
- Durand Union Station Farmers Market**, 200 Railroad Street, Durand, 989-288-3561, Josie Klein or Pat Roussin June-Oct Wed 10am-3pm, accepts Project Fresh
- East Jordan Garden Club Farmers' Market**, East Jordan Garden Club, East Jordan, 231-536-2526, Shirley Vollbach, Mid May-Oct. Thur 9am-1pm, accepts Project Fresh
- Eaton Rapid Community Market**, 100 E Hamlin St., Eaton Rapids, 517-663-8118 x8109, Kim Byerly, Late June-Sep Sat 9am-2pm accepts Project Fresh
- Empire Farmers' Market** Behind Empire Post Office Empire, 231-256-9888 Jim Bardenhagen, Mid June-Sep, Sat 8am-noon, accepts Project Fresh
- Escanaba Farmers' Market**, 1st Ave N & 9th Street, Escanaba, 906-466-5598, Lois Emmons, June-Oct, Wed&Sat 7am-11am accepts Project Fresh
- Fenton Farmers' Market**, S LeRoy St Fenton, 810-714-3956 Ann Rockman Aug. Thur 5pm-8:30pm
- Flint Farmers' Market**, 420 East Boulevard Dr, Flint, 810-232-1399, Dick Ramsdell All Year, Tue, Thur&Sat 8am-4pm; Restaurant-Fri also, accepts Project Fresh
- Fowlerville Farmers' Market**, 8800 W Grand River Ave Fowlerville, 517-223-8186, Katy Dancer, Mid-May-mid-Oct Sat 9am-3pm
- Fremont Farmers' Market** NW Cor Weaver & Main St., Fremont, 231-924-0500, Kay Cummings Aug-Oct Sat 7:30am-12:30pm, accepts Project Fresh
- Gaylord West Farmers' Market**, 3400 W. M-32 @ Hops-n-Schnapps, Gaylord, 989-732-5743, Sue Nowak, June-Oct Wed&Sat 10am-6pm, accepts Project Fresh
- Gladstone Farmers Market**, Park Pavilion, Gladstone 906-466-5598, Lois Emmons, Escanaba Farm Market, July-Oct Mon 3pm-5pm accepts Project Fresh
- Glen Arbor Farmers' Market** Park behind Township Hall, Glen Arbor, 231-256-9888, Jim Bardenhagen, Late June-early Sep Thur 9am-1pm accepts Project Fresh
- Gr. Rapids Fulton St. Farmers' Market**, 1147 E Fulton Street, Grand Rapids, 616-454-4118, Jeff Dykstra May-Dec 25 Tue, Wed, Fri&Sat 8am-4pm, accepts Project Fresh
- Gr. Rapids-SouthEast Com. Assoc. Farmers' Mkt**, 121 Franklin St., Grand Rapids, 616-451-3051, Tom Cary, May-midOct Thur 1pm-6pm accepts Project Fresh
- Grand Haven Farmers Market**, Chinook Pier, Grand Haven, 616-842-4910, Kristen Klempel, June-Oct, Wed&Sat 8am-2pm accepts Project Fresh
- Greenville Home & Farmers' Market**, Veterans Park, Greenville, 616-754-5697, Tammy Zahm or Tom Lindeman June-Oct. Tue&Fri 8am-1pm
- Harrisville Farmers' Market**, Cor US-23 & M-43 Harrisville, Huron Shores Chamber of Commerce, July-Oct Sat 9-noon
- Hastings Tyden Park Farmers' Market**, North Broadway, Hastings, 269-945-5695, Allie Smith, Mid July-Oct Wed&Sat 7am-2pm accepts Project Fresh
- Holland Municipal Farmers' Market**, Holland Civic Center, Holland, 616-355-1130, Candace Todd May-Nov Mon 3pm-7pm Wed&Sat 8am-5pm accepts Project Fresh
- Howard City Farmers' Market**, Depot at Cor. Ensley & Edgerton Sts., Howard City, 231-937-9168, Barb Bazan Mid-June-early Oct Sat 9am-1pm
- Howell Farmers' Market**, State St Between Grand River Ave & Clinton St adj to Livingston Co. Court House, Howell, 517-546-3920, Jodi Drogmiller, May-Oct Sun 9am-2pm accepts Project Fresh
- Hudsonville Farmers' Market**, Downtown Hudsonville, Hudsonville, 616-669-1118, Barb Vannoord, May-Sep Wed 8am-2pm,
- Ionia Farmers' Market**, 428 W Washington Ionia 616-527-2560 Nickki Huribut May-Oct Mon Wed&Sat 8am-1pm
- Iron Mountain Farmers' Market** Birchwood Mall Parking Lot, Kingsford, 906-744-0363, June-Oct Sat 9am-noon, accepts Project Fresh
- Jackson- Kuhl's Belltower Farmers' Market**, 117-119 Louis Glick Hwy., Jackson, 517-782-2038, Mary Kuhl, April-Nov. Tu Fri&Sat 7am-3pm accepts Project Fresh
- Kalamazoo - Farmers' Market**, 1200 Banks Street, Kalamazoo, 269-337-8899, Pat Roush, May+Nov Sat only; June-Oct Tu Thur&Sat 6am-6pm accepts Project Fresh
- Lansing City Market**, 333 N Cedar Street, Lansing, 517-483-7460, Mark Ter Haar, All Year Tu Thu Fri&Sat 8am-6pm, accepts Project Fresh
- Lapeer Farmers' Market**, Downtown Pavillion, Lapeer, 810-664-4553, Matt Modrack May-Oct Wed&Sat 9am-3pm
- Lawrence Farmers' Market**, downtown Lawrence Park, Lawrence, 269-674-8730 Jan Petersen Aug-early Oct Sat 8:30am-12:30pm
- Lawton Farmers' Market**, Municipal Bldg Parking Lot, Lawton, Mandi Doster, July-Oct Fri 4pm-8pm
- Leland Farmers' Market** Bluebird Restaurant Parking Lot, Leland, 231-256-9888, Jim Bardenhagen, Mid June-Aug Tue 8am-noon accepts Project Fresh

# FARMERS' MARKETS

**Linden Market Place**, Main St., Linden  
810-735-7980, Brenda Scott, Mid July-Aug.  
Wed 4:30pm-7:30pm

**Livonia Farmers' Market**, Middlebelt & W Chicago  
Livonia, 313-563-7948, Gloria Laiklam, End June-Sep  
Sat 8am-3pm accepts Project Fresh

**Marshall Farmers' Market**, \*\*\*NO 04, 403  
S Kalamazoo, Marshall, 616-781-7623, Randy Saylor  
April-Nov, Sat 8am-1pm; Mid June-Nov, Wed 3am-6am

**Meridian Township Farmers' Market**, 5151 Marsh  
Road, Okemos, 517-676-5608, Earl Threadgould  
Mid-July-Oct Wed 8am-5pm; May-Oct Sat 8am-2pm  
accepts Project Fresh

**Middleville Farmers' Market**, Parking Lot behind  
100 Main St., Middleville 269-795-3385, Michael Lytle,  
April-Sep, Fri 7am-noon; +free entertainment 6pm-8 pm  
accepts Project Fresh

**Midland Farmers' Market**, Base of  
Ashman/Downtown, Midland, 989-839-9522 ext 216  
Jan Zileski, May-Oct Wed&Sat 7am-noon, accepts  
Project Fresh

**Monroe County Farmers' Market**, 20 E Willow  
Street, Monroe, 734-269-2347, Mrs. Ruth Stahl,  
All Year Sat 6am-noon & June-Oct, Tue 6am-noon  
accepts Project Fresh

**Mount Clemens Farmers' Market**, N River Road,  
West of I-94, Mount Clemens, 586-493-7600, Nicole  
McKee, May-mid Nov, Fri&Sat 7am-2pm, accepts  
Project Fresh

**Mt. Pleasant Farmers Market**, Island Park- 331  
N. Main St. Mt. Pleasant 517-779-5331 ext 264  
Eric VanHevel, Mid-June-Oct, Thur 7:30am-3pm.  
accepts Project Fresh

**Muskegon Farmers' Market**, Seaway Dr. (Bus - 31)  
at Eastern Ave., Muskegon, 231-722-3251, Cheri  
Burdick, May-Nov Tu Thu&Sat 7am-4pm; Sat only  
Dec accepts Project Fresh

**Muskegon Heights Farmer's Market**, Parking lot  
2724 Peck, Muskegon, 231-739-3378, Mike Smith  
April-Dec, Tue&Sat 7am-6:30pm

**Northville Farmers' Market**, Cor. 7 Mile & Center  
St., Northville, 248-349-7640, Janet Bloom, May-Oct  
Thur 8am-3pm

**Oakland County Farmers' Market**, 2350 Pontiac  
Lake Road, Waterford 248-858-5495, Joe Wheeler  
May-Dec, Tu, Thu&Sat 6:30am-2pm; Sat 6:30am-2pm  
Dec 26-Apr, accepts Project Fresh

**Otsego Farmers' Market**, Cor. Farmer & Franklin Sts  
Otsego, 269-694-6880, Tracy Allard, Mid May-Mid  
Oct, Sat 8am-1pm

**Owosso Farmer's Market**, Armory Parking Lot,  
Owosso, 989-743-4841, Liz Schautz, May-Oct  
Sat 8am-1pm accepts Project Fresh

**Plymouth Com. C of C Farmer's Market**,  
'The Gathering' Penniman Ave downtown Plymouth  
Plymouth 734-453-1540, Fran Toney, May-Oct Sat  
7:30am-12:30pm accepts Project Fresh

**Rogers City Farmers' Market**, Lake St & Huron Ave  
(Marina Entrance), Rogers City, 989-734-2168  
Dave Glenn July-Oct Sat 8am-noon

**Royal Oak Farmers Market**, 316 E 11 Mile Road,  
Royal Oak, 248-548-8822, Gwen Ross, All year, Tues&Fri  
7am-1pm, Sat 7am-1pm Sun 8am-3pm accepts  
Project Fresh

**Saline Farmers' Market**, S Ann Arbor & W Michigan  
Ave., Saline, 734-429-4907, Larry Stover, May-Oct  
Sat 8am-noon, accepts Project Fresh

**Sanford Farmers' Market**, Corner Saginaw Rd  
& North M-30, Sanford, Bob Richmond Mid-May-Oct  
Mon 7am-1pm, accepts Project Fresh

**St. Clair - Blue Water Farmers Market**, St. Clair  
Mall-N Parking Lot, St. Clair, 810-329-9358, Cynthia  
E Parrish, July(after 4th)-Oct, Wed 7am-2pm

**St. Johns Farmers' Market**, Side of Courthouse,  
St. Johns, 989-227-1717, Tyler Barlage, July-Oct  
Sat 8am-noon

**St. Joseph Today Farmers' Market**, Cor Broad St  
& Lake Blvd, St. Joseph, 269-982-0032, Lee or Kim  
June-Mid Oct Sat 9am-2pm

**Stephenson Garden Market**, S 904 -- US 41  
(MSUE Annex Parking Lot), Stephenson, 906-753-6337,  
Paula Wagberg, Mid July-Mid Oct, Sat 8am-noon N

**Suttons Bay Farmers' Market**, N Park Cor. M-22  
& M-204, Suttons Bay, 231-256-9888, Jim Bardenhagen  
Late May-Oct Sat 9am-1pm, accepts Project Fresh

**Tecumseh Farmers' Market**, 302 E Chicago Blvd,  
Tecumseh 517-424-6003 Paula Holtz, Mid May-Oct,  
Sat 8am-1pm

**Traverse City Farmers' Market**, Grandview Pkw  
@ Union, Traverse City, 231-941-0249, Betty Boswell,  
May-Oct, Sat 8am-noon; mid July-Sep, Wed 8am-noon  
(all except 2 wks Cherry Fest) accepts Project Fresh

**Vassar Farmers' Market**, North Pavillion, 136 Spring  
St., Vassar, 989-823-8517 Scott Adkins, May-mid Oct  
Fri 10am-4pm

**Walled Lake Farmers' Market**, 1499 E- West Maple  
Rd., Walled Lake, 248-926-9029, Jessie Brewer,  
May-Oct Wed 7am-1pm, accepts Project Fresh

**West Branch Farmers' Market**, 102 E Houghton Ave  
Trinity Episcopal Church West Branch, 989-345-0500,  
Michelle Frechette, Late July-mid Sep Sat 8am-2pm

**West Park Farmers' Market**, Kercheval & Lake  
Pointe Parking Lot, Grosse Pointe Park, Groose Point  
313-822-2812 Terry Solomon, Late-May-Early Sep  
Sat 8am-1pm

**Ypsilanti Farmers' Market**, 100 Market Pl, Ypsilanti,  
734-834-4979, Paula Fields All year, Wed&Sat  
8am-2pm, Thur 3pm-8pm, accepts Project Fresh

**Zeeland Main Place Farmers' Market**, Heritage  
Square Cor Elm & Main, Zeeland 616-772-2494, Dawn  
Lievense, June-Oct, Fri 8am-3pm accepts Project Fresh